

Program / Membership Director

Training 2025-2026



FAITH



COMMUNITY



FAMILY



LIFE

WE ARE FAITH IN ACTION



Council Membership & Program Training

Michigan State Council
Knights of Columbus



Please send any modification or corrections

Program / Membership Director Training 2025-2026



WE ARE FAITH IN ACTION



-  No presentation is perfect
-  If you see and issue, please send the information to: Joe Langhauser at j.langhauser@mikofc.org
-  Note the page (lower right) and revision level on title page lower left



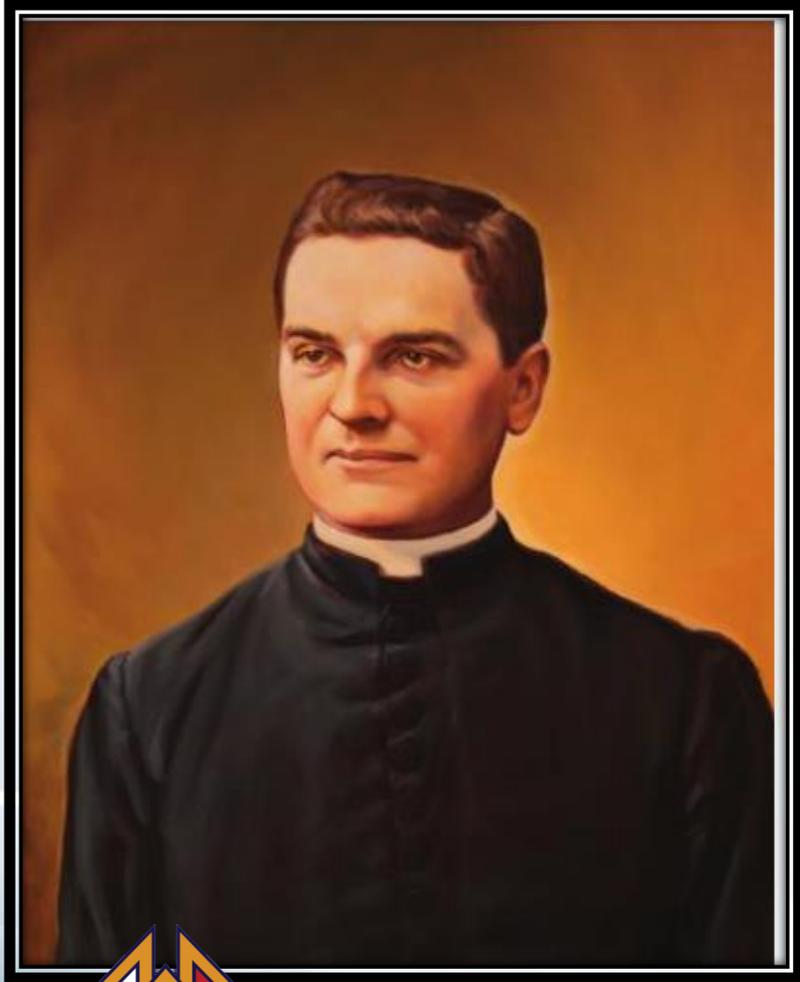
Revision 2, April 13th, 2025

Council Membership & Program Training

Michigan State Council
Knights of Columbus



Let Us Start In Prayer



*God, our Father, protector of the poor and defender of the widow and **orphan**, you called your priest, Blessed Michael McGivney, to be an apostle of Christian family life and to lead the young to the generous service of their neighbor. Through the example of his life and virtue, may we follow your Son, Jesus Christ, more closely, fulfilling his commandment of charity and building up his Body, which is the Church.*

Let the inspiration of your servant prompt us to greater confidence in your love so that we may continue his work of caring for the needy and the outcast. We humbly ask that you glorify Blessed Michael McGivney on earth according to the design of your holy will. Through his intercession, grant the favor I now present to make this meeting meaningful to the men present. Through Christ our Lord. Amen."

Blessed Michael McGivney, **pray for us!**



Pledge of Allegiance



Presenters



Doug Kokot

State Membership Director



Matt Wiegac

State Program Director



Example Only

Presenter(s)



Name

Title

Background PGK, MD,PD, Etc



Name

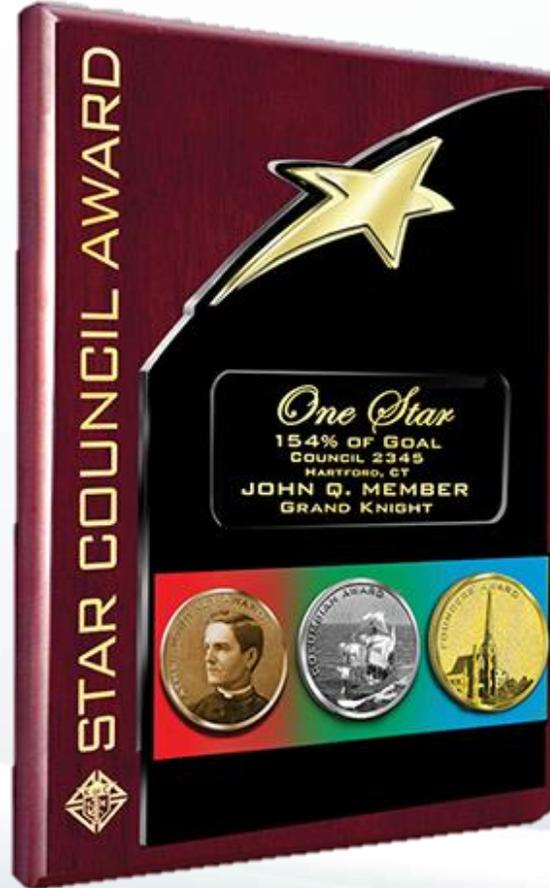
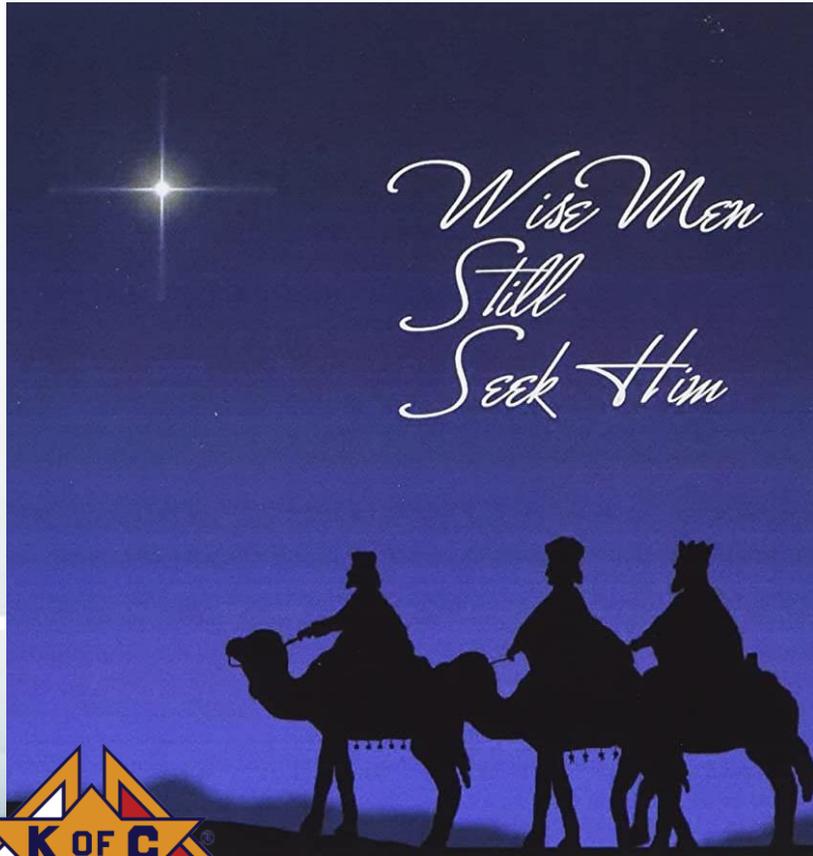
Title

Background PGK, MD,PD, Etc.



Pre Test of Knowledge

What is your Council's goal for the year?



Star Council

Star Council Checklist



Fraternal Year 2023-2024

- Service Program Personnel Report – Form #365 – Due June 30
- Annual Survey of Fraternal Activity – Form #1728 – Due January 31

- McGivney Award
Membership Quota of _____ – By June 30

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
Gains:												
Losses:												

- Founders' Award – Form #11077 – Due Within 7 Days of Seminar
Host two Fraternal Benefit Seminars (virtual or in-person), minimum of seven eligible attendees per event – By June 30

- Columbian Award – Form #SP7 – Due June 30

	Faith	Family	Community	Life
1.		1.	1.	1.
2.		2.	2.	2.
3.		3.	3.	3.
4.		4.	4.	4.

A council must submit a Columbian Award Application (FSP7) listing a total of 16 program credits to earn the Columbian Award. Faith in Action Featured Programs count for two credits. All other council programs count for one credit.

- Council In Good Standing
Including being fully compliant with applicable Safe Environment Program requirements (U.S.A. and Canada only).



1004 3/22

Council Program & Membership Training

Michigan State Council
Knights of Columbus



Pre Test of Knowledge

What is your favorite number?
(If it was not before it will be now!)

10784



Faith	Family	Community	Life
<input type="radio"/> Into the Breach	<input type="radio"/> Family of the Month	<input type="radio"/> Disaster Preparedness	<input type="radio"/> Christian Refugee Relief
<input type="radio"/> Pilgrim Icon Program	<input type="radio"/> Keep Christ in Christmas	<input type="radio"/> Free Throw Championship	<input type="radio"/> Silver Rose
<input type="radio"/> Build the Domestic Church Kiosk	<input type="radio"/> Family Fully Alive	<input type="radio"/> Soccer Challenge	<input checked="" type="radio"/> Pregnancy Center Support
<input type="radio"/> Rosary	<input type="radio"/> Family Week	<input type="radio"/> Helping Hands	<input type="radio"/> Novena for Life
<input type="radio"/> Spiritual Reflection	<input type="radio"/> Consecration to the Holy Family	<input type="radio"/> Catholic Citizenship Essay Contest	<input type="radio"/> Mass for People with Special Needs
<input type="radio"/> Holy Hour	<input type="radio"/> Family Prayer Night	<input type="radio"/> Coats for Kids	<input type="radio"/> March for Life
<input type="radio"/> Sacramental Gifts	<input type="radio"/> Good Friday Family Promotion	<input type="radio"/> Global Wheelchair Mission	<input type="radio"/> Special Olympics
<input type="radio"/> RSVP	<input type="radio"/> Food for Families	<input type="radio"/> Habitat for Humanity	<input type="radio"/> Ultrasound
<input type="radio"/> Other	<input type="radio"/> Other	<input type="radio"/> Other	<input type="radio"/> Other

Pre Test of Knowledge

How do you know if you are successful Program Director?

When you complete SP7 for 2025-2026 Year

Columbian Award Application

Due by June 30th

Council Number: _____ Jurisdiction: _____ 20____-20____

FAITH PROGRAMS: RSVP, Into the Breach, Spiritual Reflection, Holy Hour, Pilgrim Icon Program, Building the Domestic Church Kiosk, Rosary Program, Sacramental Gifts

1. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

2. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

3. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

4. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

FAMILY PROGRAMS: Food for Families, Family of the Month/Year, Family Fully Alive, Family Prayer Night, Keep Christ in Christmas, Family Week, Consecration to the Holy Family, Good Friday Family Promotion

1. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

2. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

3. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

4. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____



Page 1 of 2

COMMUNITY PROGRAMS: Coats for Kids, Global Wheelchair Mission, Habitat for Humanity, Disaster Preparedness, Free Throw Championship, Catholic Citizenship Essay Contest, Soccer Challenge, Hockey Challenge, Helping Hands

1. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

2. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

3. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

4. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

LIFE PROGRAMS: Pregnancy Center Support, March for Life, Special Olympics, Ultrasound Program, ASAP, Christian Refugee Relief, Silver Rose, Mass for People with Special Needs, Novena for Life

1. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

2. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

3. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

4. Program Name: _____ Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)
Program Description: _____

Signed: _____ Signed: _____ Date: _____
Grand Knight Program Director

SUBMIT ELECTRONICALLY TO: fraternalmission@kofc.org • SEND COPIES TO: State Deputy, District Deputy, Council File

SP-7 7/22

Page 2 of 2



https://www.kofc.org/un/en/forms/council/columbian_awardap_p.pdf



Pre Test of Knowledge

What is your newest Email Address?



PDXXX@mikofc.org (Program)

MDXXX@mikofc.org (Membership)

Where XXX is Council Number

Program Director, Grand Knight, Membership, and Financial Secretary all have email accounts that transition with the position. Ask the past program director for the current password



Note: State Leaders are assigned permanent Emails:(first initial).(last name)@mikofc.org

How to Break Into The Email? What is your newest Email Address?



**PDXXX@mikofc.org or
MDXXX@mikofc.org
XXX is Council Number**

Program Director, Grand Knight,
Membership, and Financial
Secretary all have email accounts
that transition with the position.
**Ask the past program director
for the current password**

Michigan Knights of Columbus
Email Support

Support Center Home Open a New Ticket Check Ticket Status

Open a New Ticket

Please fill in the form below to open a new ticket.

Contact Information

Personal Email Address *

Full Name *

Phone Number * Ext *

Help Topic

Select a Help Topic

CAPTCHA Text: 7D946 Enter the text shown on the image *

Create Ticket Reset Cancel



State Council of Michigan

Home Resources Statewide News Event Calendar About Directory

Free E-Membership Extended!

The online or e-membership code to honor Fr. Michael J. McGivney has been extended again!

The free online membership code is BLESSEDMCGIVNEY

Here's how it works:

Direct prospects to kofc.org/joinus

Enter promo code **BLESSEDMCGIVNEY**

Enter your membership number for sponsor credit

Invite e-members to your Council's next Charity/Unity/Fraternity Exemplification

Or use the On Demand Exemplification through officers online at kofc.org

Or schedule in to District Exemplification or recorded virtual Exemplification schedule by our State

Prayer for the Canonization of Blessed Michael McGivney

Founder of the Knights of Columbus

God, our Father, protector of the poor and defender of the widow and orphan, you called your priest, Blessed Michael McGivney, to be an apostle of Christian family life and to lead the young to the generous service of their neighbor. Through the example of his life and virtue, may we follow your Son, Jesus Christ, more closely, fulfilling his commandment of charity and building up his Body which is the Church. Let the inspiration of your servant prompt us to greater confidence in your love so that we may continue his work of caring for the needy and the outcast. We beseech you, O God, to glorify Blessed Michael McGivney on earth according to the design of your holy will. Through his intercession, grant the favor I now present (here make your request). Through Christ our Lord, Amen.

Please request all fanners request:
The Father McGivney Guild
1 Columbus Plaza
New Haven, CT 06510-3326 - USA
www.fathermcgivney.org

Painting by Chris Pagan © Knights of Columbus

JOIN US

Exemplifications

Special Events and Announcements

Programs
Membership
Insurance

General Information

Contact Us
Our Mission - Knights of Columbus (Supreme Council)
Who are the Michigan Knights of Columbus?
Become a Knight

Systems

Digital Michigan Columbian
Signup
Google Mail
Email Support

Michigan 4th Degree
Fr. Louis Hennepin Province
Provincial Website
Michigan District 1
-Archdiocese of Detroit
Michigan District 2
-Kalamazoo & Lansing Diocese
Michigan District 3
-Gaylord & Marquette Diocese
Michigan District 4
-Grand Rapids & Saginaw Diocese

**If issues go to state website and
click on Email Support under
systems**



Example of Email Report

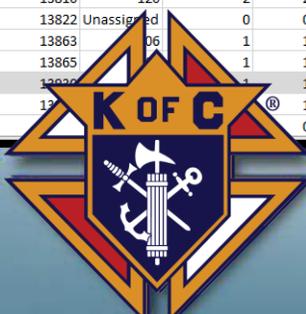
1	Council	District	Active Cou	GK + F	GK Email	GK Last Date	FS Email	FS Last Date	PD Email	PD Last Date	MD Email	MD Last Date
343	13318	119	1	1	gk13318@mikofc.org	2025-02-01T12:39:31	fs13318@mikofc.org		pd13318@mikofc.org		md13318@mikofc.org	
344	13319	107	3	1	gk13319@mikofc.org	2025-01-29T19:21:36	fs13319@mikofc.org		pd13319@mikofc.org	2025-01-21T09:04:21	md13319@mikofc.org	2025-01-18T15:21:41
345	13333	607	0	0	gk13333@mikofc.org		fs13333@mikofc.org		pd13333@mikofc.org		md13333@mikofc.org	
346	13340	104	2	2	gk13340@mikofc.org	2025-01-06T14:38:47	fs13340@mikofc.org	2025-01-26T18:33:34	pd13340@mikofc.org		md13340@mikofc.org	
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348	13362	112	1	1	gk13362@mikofc.org		fs13362@mikofc.org	2024-11-09T14:23:53	pd13362@mikofc.org		md13362@mikofc.org	
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352	13419	119	3	2	gk13419@mikofc.org	2025-01-16T15:18:43	fs13419@mikofc.org	2025-01-21T07:47:11	pd13419@mikofc.org	2025-01-29T21:13:15	md13419@mikofc.org	
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356	13452	701	1	1	gk13452@mikofc.org	2025-01-08T09:41:38	fs13452@mikofc.org		pd13452@mikofc.org		md13452@mikofc.org	
357	13453	111	3	1	gk13453@mikofc.org		fs13453@mikofc.org	2024-12-30T15:03:38	pd13453@mikofc.org	2024-09-13T22:31:02	md13453@mikofc.org	2025-02-02T17:19:13
358	13475	105	0	0	gk13475@mikofc.org		fs13475@mikofc.org		pd13475@mikofc.org		md13475@mikofc.org	
359	13485	107	1	0	gk13485@mikofc.org		fs13485@mikofc.org		pd13485@mikofc.org	2025-01-19T07:52:06	md13485@mikofc.org	
360	13499	310	3	2	gk13499@mikofc.org	2025-02-01T13:43:09	fs13499@mikofc.org	2025-01-25T18:36:49	pd13499@mikofc.org	2025-01-20T18:12:24	md13499@mikofc.org	
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362	13516	515	1	1	gk13516@mikofc.org	2025-01-10T10:23:38	fs13516@mikofc.org		pd13516@mikofc.org		md13516@mikofc.org	
363	13526	311	3	2	gk13526@mikofc.org	2025-01-28T11:34:34	fs13526@mikofc.org	2025-01-10T13:07:55	pd13526@mikofc.org	2024-12-19T09:48:03	md13526@mikofc.org	
364	13579	307	2	2	gk13579@mikofc.org	2025-01-28T22:07:58	fs13579@mikofc.org	2025-01-31T20:53:13	pd13579@mikofc.org		md13579@mikofc.org	
365	13600	107	4	2	gk13600@mikofc.org	2025-01-29T11:58:05	fs13600@mikofc.org	2025-01-17T12:02:48	pd13600@mikofc.org	2024-11-13T18:02:00	md13600@mikofc.org	2025-01-08T10:22:38
366	13607	Unassigned	0	0	gk13607@mikofc.org		fs13607@mikofc.org		pd13607@mikofc.org		md13607@mikofc.org	
367	13633	407	0	0	gk13633@mikofc.org		fs13633@mikofc.org		pd13633@mikofc.org		md13633@mikofc.org	
368	13634	606	0	0	gk13634@mikofc.org		fs13634@mikofc.org		pd13634@mikofc.org		md13634@mikofc.org	
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370	13645	129	2	2	gk13645@mikofc.org	2025-01-29T18:29:09	fs13645@mikofc.org	2025-01-25T10:02:10	pd13645@mikofc.org		md13645@mikofc.org	
371	13653	308	2	1	gk13653@mikofc.org	2025-01-22T17:34:55	fs13653@mikofc.org		pd13653@mikofc.org	2025-02-02T18:28:27	md13653@mikofc.org	
372	13673	112	3	2	gk13673@mikofc.org	2025-01-09T14:19:59	fs13673@mikofc.org	2025-02-01T17:46:26	pd13673@mikofc.org	2025-02-02T17:43:19	md13673@mikofc.org	
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375	13749	403	2	2	gk13749@mikofc.org	2025-01-23T00:51:20	fs13749@mikofc.org	2024-09-15T08:34:15	pd13749@mikofc.org		md13749@mikofc.org	
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377	13780	800	0	0	gk13780@mikofc.org		fs13780@mikofc.org		pd13780@mikofc.org		md13780@mikofc.org	
378	13782	Unassigned	0	0	gk13782@mikofc.org		fs13782@mikofc.org		pd13782@mikofc.org		md13782@mikofc.org	
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381	13810	120	2	2	gk13810@mikofc.org	2025-01-29T12:07:42	fs13810@mikofc.org	2024-11-07T21:13:23	pd13810@mikofc.org		md13810@mikofc.org	
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385	13930		1	1	gk13930@mikofc.org	2025-01-21T13:27:05	fs13930@mikofc.org		pd13930@mikofc.org		md13930@mikofc.org	
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387	13942		0	0	gk13942@mikofc.org		fs13942@mikofc.org		pd13942@mikofc.org		md13942@mikofc.org	

- Computer usage is no longer a nice to have it is a requirement for the Grand Knight and Financial Secretary
- The State Leadership monitors system usage
- Your District Deputy are there to help if you need it

			% Active	% Cumulative			
Councils with 0 email usage	97	0	17.37%	21.56%	Includes 24 Unassigned		
Councils with 1 email usage	139	1	32.63%	30.89%			
Councils with 2 email usage	119	2	27.70%	57.33%			
Councils with 3 email usage	66	3	15.49%	72.00%			
Councils with 4 email usage	29	4	6.81%	78.44%			
Total	450		100.00%	100.00%			

	Total	Unknown	Not in Log	In Use	Sent	Tot Active	Percent
GK Emails in use	450	153	0	297	0	297	GK 69.72%
FS Emails in use	450	222	0	228	0	228	FS 53.52%
PD Emails in use	450	360	0	90	0	90	PD 21.13%
MD Emails in use	450	374	0	76	0	76	MD 17.84%
GK and FS Emails in use	179						42.02%
GK or FS Emails in use	167						39.20%
Total	346						81.22%

* Data based on Feb 1st report 2025



Program & Membership Director Training

2025-2026

Program and Membership are Interrelated

- 1. Overview** – Membership & Program Director Basics
- 2. Planning** – Essential for council growth
- 3. Faith In Action** – Categories
- 4. Forms – 10784** (Your new favorite number)
- 5. Youth Protection Training** – Requirements
- 6. Resources**– Where to go for help when you need it



Council Membership & Program Training



Role Comparison

PROGRAM DIRECTOR

- Works with the grand knight in scheduling council programs.
- Manages chairmen and other Knights responsible for implementing the council's programs and activities.
- Keeps accurate records of council programs for reporting on the [Annual Survey of Fraternal Activity \(#1728\)](#) and [Columbian Award Application \(SP-7\)](#).
- Keeps council's public relations chairman informed of all programs for promotion

MEMBERSHIP DIRECTOR

- Collaborates with the grand knight on council membership goals.
- Reports using the Council Activities Tracker system ([CAT](#)) all recruitment and exemplification activities
- Manages the invitation Committee, Retention Committee and Insurance Promotion Committee.
- Plans and coordinates the council's schedule of invitation programs.



Duties of a Program Director in the Knights of Columbus

❖ 1. Overall Responsibilities

- Oversee the planning, organization, and execution of council programs.
- Ensure programs align with the mission and goals of the Knights of Columbus.
- Collaborate with other council officers to ensure seamless integration of programs.

❖ 2. Planning and Coordination

- Develop a yearly calendar of events and programs. Use **Fraternal Planner (Form #5033)**
- Coordinate with council members to assign responsibilities for each event.
- Ensure all programs meet the requirements for the Columbian Award.

Forms:

- Annual Survey of Fraternal Activity ([Form #1728](#)) Due by January 31st
- Columbian Award Application ([Form #SP-7](#)) Due by June 30th

❖ 3. Communication

- Communicate program details to council members and the parish community.
- Utilize various channels (bulletins, social media, email) to promote events.
- Liaise with the parish to ensure programs are well-publicized and supported.

Forms:

- Program Report Form ([Form #10784](#)) Due as activities are completed

❖ 4. Program Execution

- Oversee the logistics and implementation of each program.
- Ensure all necessary materials and resources are available.
- Monitor the progress of events and address any issues that arise.

Forms:

- Refund Support Vocations Program (RSVP) Application (Form #2863)

❖ 5. Evaluation and Reporting

- Collect feedback from participants to assess program success.
- Prepare reports on program outcomes for council meetings.
- Suggest improvements for future programs based on feedback and observations.

Forms:

- Survey of Fraternal Activity ([Form #1728](#)) Due January (Calendar Year Basis)

❖ 6. Collaboration and Networking

- Work with other councils and community organizations to co-sponsor events.
- Attend district and state meetings to share successful programs and gather new ideas.
- Foster relationships with local businesses and organizations for support and sponsorships.

Forms:

- Fraternal Programs Report Form ([Form #10784](#)) Due as activities are completed



Detail provided for offline viewing.

Duties of a Membership Directors in the Knights of Columbus

1. Inviting New Men

- Develop and implement strategies to invite new members.
- Organize membership drives and informational sessions.
- Work with parish priests and leaders to identify potential members.

Forms:

- Prospect Referral Card ([Form #921A](#))
- Admission Committee Recommendation (Form #504)

2. Orientation and Onboarding

- Ensure new members are properly welcomed and integrated into the council.
- Organize orientation sessions to educate new members about the Knights of Columbus.
- Assign mentors to new members to guide them through their first year.

Forms:

- Form 100 ([Membership Document](#)) No online only need to work with the Grand Knight or Financial Secretary for completion of onboarding

3. Retention

- Develop programs and activities to engage current members.
- Conduct regular check-ins with members to address concerns and encourage participation.
- Recognize and celebrate member achievements and milestones.

Forms:

- Shining Armor Award Application ([Form #4292](#))
- Michigan Shining Armor Award (See your DD)
- Membership Interest Survey ([Form #1842](#))



4. Membership Records and Reporting

- Work with Grand Knight and Financial Secretary to Maintain accurate and up-to-date membership records.
- Track member participation and involvement in council activities.
- Prepare membership reports for council meetings and state submissions.

5. Communication

- Keep members informed about council activities and opportunities for involvement.
- Use newsletters, emails, and other communication tools to engage members.
- Facilitate open communication between members and council leadership.

Forms:

- Fraternal Programs Report Form ([Form #10784](#))

6. Membership Growth and Development

- Identify opportunities for growth and expansion of the council.
- Develop and implement initiatives to attract younger members and diverse demographics.
- Foster a welcoming and inclusive environment for all members.

Forms:

- [Star Council Award Requirements](#)

7. Collaboration and Networking

- Work with the Program Director to integrate membership activities with council programs.
- Attend district and state membership meetings to share successful strategies and gather new ideas.
- Foster relationships with other councils to support joint membership initiatives.

Forms:

- Partnership Profile Report with Special Olympics ([Form #10784](#))

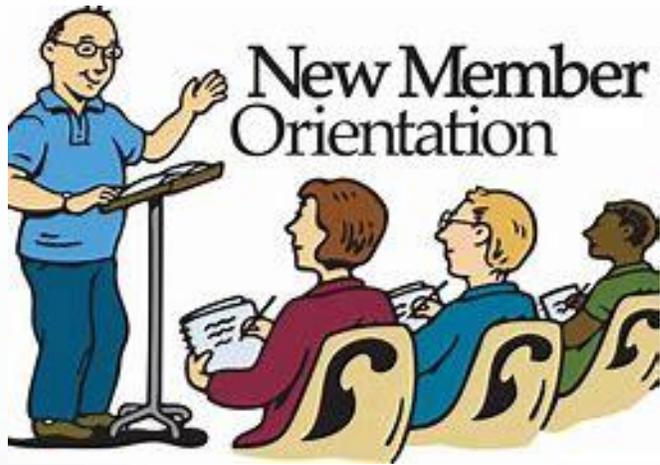
Detail provided for offline viewing.

Why do we Invite?



- ❖ **Order** - To sustain and grow the Order
- ❖ **Church** – To strengthen our Parishes
- ❖ **Community** – To practice charity where needed
- ❖ **Council** – Continue Council’s good works
- ❖ **Members** – To be better Catholics, husbands & men
- ❖ **Family** – To strengthen Catholic Families
- ❖ **Vivat Jesus** – To “Live Jesus” through our actions





Admissions



❖ **Educate & vet** – Make sure it's a good fit

❖ **Admit** – Get him to join

❖ E-member (Join the Knights NOW, join the council soon)

❖ Invite him to council events and a “good” council meeting

❖ When he's ready, invite him to join

❖ **Welcome**

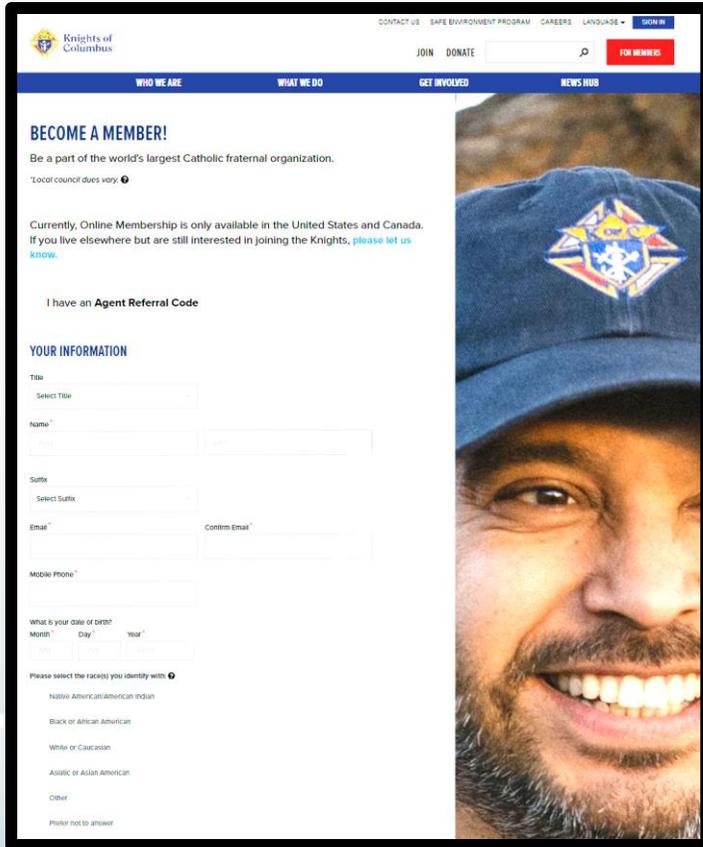
❖ Assign each new member a mentor

❖ Meet the guys – Make him feel at home & welcome

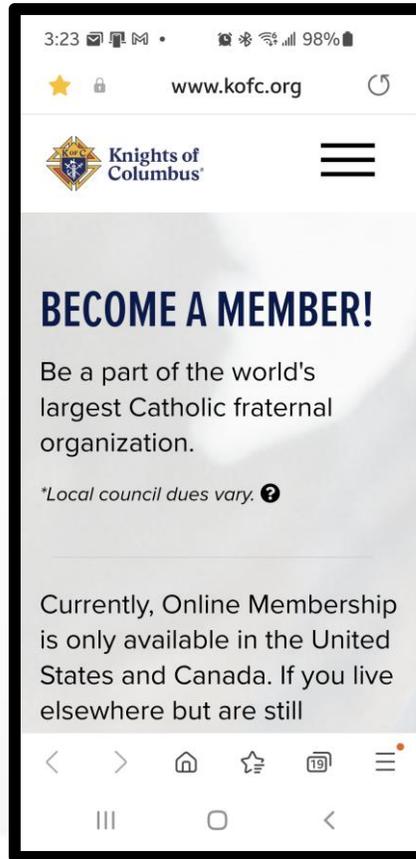
❖ **Active** – Engaged in programs and them “involved”



Your Computer or Phone for "Join Us" 1st Year Free



The screenshot shows the desktop version of the Knights of Columbus website's membership page. At the top, there are navigation links for 'WHO WE ARE', 'WHAT WE DO', 'GET INVOLVED', and 'NEWS HUB'. A 'JOIN' button is visible. The main heading is 'BECOME A MEMBER!' followed by the text 'Be a part of the world's largest Catholic fraternal organization.' Below this, there is a section for 'YOUR INFORMATION' with fields for Title, Name, Suffix, Email, Mobile Phone, and Date of Birth. There is also a section for selecting race/ethnicity. A large image of a smiling man in a blue Knights of Columbus cap is on the right side of the form.



The screenshot shows the mobile version of the Knights of Columbus website's membership page. The URL is www.kofc.org. The heading is 'BECOME A MEMBER!' with the same introductory text as the desktop version. Below the heading, it says 'Currently, Online Membership is only available in the United States and Canada. If you live elsewhere but are still'. The bottom of the screen shows a mobile navigation bar with icons for back, forward, home, search, and menu.

- ✦ On line or your phone to sign up an E-member
- ✦ Remember a candidate is not officially a member until they confirm via the email sent to them after signing up.
- ✦ Use this QR Code in your communications and business cards to get a prospect there quickly



Promo Code:
BLESSEDMCGIVNEY

<https://www.kofc.org/secure/en/join/join-kofc.html>



Promo Code **BLESSEDMCGIVNEY**
As we continue to celebrate Blessed Michael J. McGivney's Beatification, please enter the Promo Code to join online for free.

Inviting – Top 7 Inviting Strategies



INVITATION STRATEGIES

1. Church (Delta) Drives
2. Nearby Parishes and Schools
3. Council Program Activities
4. OCIA Candidates (RCIA)
5. Friends and Family
6. Fraternal Benefit Events
7. Former Members
8. COR Activities



CAT – Step 1 = Go to the State Website



The screenshot shows the website for the Michigan State Council of the Knights of Columbus. The header includes the council's name, a navigation menu (Home, Resources, Statewide News, Event Calendar, About, Directory), and user options (Admin, Logout). The main content area features a welcome message, a Facebook link, and a section for e-membership. A sidebar on the right contains a search bar, a 'STAY INFORMED' mailing list sign-up form, a 'JOIN US' button, and a menu for 'Exemplifications' with 'Membership' highlighted in a red circle.

State Council of Michigan

Jim Escott
Admin
Logout

Home Resources Statewide News Event Calendar About Directory

Knights of Columbus Michigan State Council

We are Catholic men striving to be the best husbands, fathers and leaders we can serving our community. Service and charity are a core belief of the Knights. We aim to live every day doing the good and necessary work that needs to be done in this world.

Founded to meet the needs of immigrants, refugees and families we serve our communities and Christ. Through our programs our Knights grow closer to their families, parishes and Christ. We are Catholic men building a bridge back to faith.

[Michigan K of C on Facebook](#)

Free E-Membership Extended!

The online or e-membership code to honor Fr. Michael J. McGivney has been extended again!

The free online membership code is BLESSEDMCGIVNEY

Here's how it works:

Direct prospects to kofc.org/joinus

Enter promo code **BLESSEDMCGIVNEY**

Enter your membership number for sponsor credit

Invite e-members to your Council's next Charity/Unity/Fraternity Exemplification

Or use the On Demand Exemplification through officers online at kofc.org

Or schedule in to District Exemplification or recorded virtual Exemplification schedule by our State

Search...

STAY INFORMED

Join the State Council of Michigan mailing list to get updates of the latest news and events right to your inbox.

Email:

Subscribe

JOIN  US

Exemplifications

Special Events and Announcements

Programs

Membership

Insurance

Prayer for the Canonization of

- Go to the State Website (www.mikofc.org)
- Scroll down & click on Membership
- Click on “CAT - Enter a new Inviting Event”
- Fill in the blanks
- Hit submit

Note: Enter “at least one” and “No more than 3” events per quarter.



CAT – Step 2 = Click on Membership



State Council of Michigan

Jim Escott
Admin
Logout

Home Resources Statewide News Event Calendar About Directory

Knights of Columbus Michigan State Council

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Or schedule in to District Exemplification or recorded virtual Exemplification schedule by our State

Prayer for the Canonization of

STAY INFORMED

Join the **State Council of Michigan** mailing list to get updates of the latest news and events right to your inbox.

Email:

[Subscribe](#)

JOIN US

[Exemplifications](#)

Special Events and Announcements

[Programs](#)

[Membership](#)

[Insurance](#)



CAT Training

(Council Activities Tracker – CAT)

1

2

5

6

Michigan Knights of Columbus
Council Activity Tracker
New Activity Input Form

3

Michigan Knights of Columbus
Council Activity Tracker
Council Activity Results Form

4

1. Navigate to Michigan Knight council resource tab
2. Select “CAT – Enter a New Inviting Event
3. Complete the Pop-up form
4. Complete event
5. Select “Report Inviting Event Results”
6. Complete the Pop-up form

Remember all events can be a requirement opportunity



Establish a list of Exemplifications

1. Council (or District) Exemplifications:



- Each quarter, update the Exemplification Sheet with your exemplifications
- <https://mikofc.org/resources/exemplifications>
- Ensure your team has the necessary supplies (Pins, rosaries, baldrics, etc...)
- Hold them “in church” after a mass on Saturday or Sunday – Invite the Parish to observe

2. Attend (or Host) a Traveling Team Exemplification:



- A specially trained team will do the degree if necessary.
- The Exemplification should be done after a Mass.
- See the Exemplification Sheets application to see scheduled events or schedule your own.

3. Online Exemplifications: *These should be a last resort*

- Exemplifications are so much more meaningful and memorable if they’re done in person
- But online exemplifications are still available for those unable to attend live event.
- Here is the link if/when needed: [Instructions for Online Exemplification](#)



Membership Retention

Active	Inactive
Programs interest members	No/minimal interest in programs
Friendship	No/minimal friends
Feels valued	Feels not needed
Fulfilled	Empty
Self-motivated	Needs encouragement
Attends Meetings	Dislikes meetings
Knows "what to do"	Fear of the unknown



Council Program Training

Roles & Responsibilities (Membership)

1. **Planning:** Collaborate with your Grand Knight, Membership, and Program Director
 1. Establish committees for Inviting, admissions, exemplifications and retention
 2. Establish a list of Inviting events using the Council Activity Tracker (CAT) system
2. **Inviting:**
 1. Hold Inviting events at least 6 times / year
 2. Incorporate Inviting into your Faith in Action Programs (where non-members attend)
 3. Advertise your councils within your parishes and communities
3. **Admissions:**
 1. Hold regular exemplifications after Inviting activities
 2. Work with your F.S. to ensure all new members are added to the council roster
 3. Assign each new member a Mentor to get him active and feeling welcome
4. **Retention:** Keeping members active and paying their dues
 1. Work with the Retention Director to execute the Retention process



Removing Council Members

Do remove these members	Do NOT remove these members
Suspension - Convicted of a felony	Religious (Priests, Deacons, Brothers)
	Members close to Honorary status
	Disabled members – Disability Relief form 1831
Withdrawal – Men who ask to be removed	Members down on their luck – Affiliate Program
Valid Withdrawal = Not a Practical Catholic (See note)	Non-payment of Dues (3+ years) – Affiliate Program
Invalid withdrawal = too old, disabled, hardship, moved, lost interest, doesn't have time	Moved away – transfer them to a new council or Affiliate Program

Note:

1. The only people who can determine if a person is NOT a practical Catholic are (1) the member and/or (2) his Pastor
2. Affiliate Initiative is the method for removing members from the Council.



Removing Members

❖ Do not remove if:

- ❖ Life or Honorary Life Member (or close)
- ❖ Clergy
- ❖ Disabled ([You can fill out form 1831m Application for Per Capita Disability Exemption](#))

❖ Remove using Form 100 if:

- ❖ No Longer a catholic
- ❖ Due to Felony conviction
- ❖ Or with a written letter of resignation (send copy of the (Fillable) [form 100](#) with the letter to... Membership@kofc.org)



❖ Move to affiliate program if:

- ❖ Lack of payment over multiple years and does not respond phone calls or emails.
- ❖ This will only be accepted in Excel Format and must be sent to supreme by the District Deputy and can only be used if you have used the process prior
- ❖ If this the first time the District Deputy needs the State Deputy to Submit.
- ❖ [FAQ's Link](#)

CLICK HERE

Knights of Columbus

Affiliate Member Initiative Guidebook
Pilot Phase 2 Edition
January 2022
U.S. Councils Only

Knights of Columbus

Affiliate List Submission Process

Affiliate Member Eligibility

Members may be designated for Affiliate status if they have not responded to council engagement efforts for the most recent 18 months or longer. **Specifically, all of the following engagement methods must have been attempted and failed:**

- Regular dues notices were sent, and dues were not paid, and
- Emails were sent and ignored or bounced, and
- Postal mail was sent and ignored or returned undeliverable, and
- Phone calls were made and ignored or number not in service, and
- The member has not been seen at Mass, meetings, or events.

Affiliate Member Designation Process

1. The Financial Secretary creates a list of eligible members to be recommended for Affiliate designation.
2. The Grand Knight, along with the Trustees and/or other knowledgeable leaders, reviews the list and removes members for whom extenuating circumstances apply. These may include, but are not limited to the following:
 - Charter membership
 - Military deployment
 - College / University / Seminary attendance
 - Approved exemptions
 - Financial hardship, job loss
 - Medical hardship, convalescent home, or hospice care
3. The Financial Secretary or Grand Knight creates an Excel Workbook spreadsheet (.xlsx) with column headers and information exactly as shown below. Do not hide any rows. The Prefix and Suffix columns must be included, even if those cells remain blank.

	A	B	C	D	E	F	G
1	Council Number	Membership Number	Prefix	First Name	Middle Name	Last Name	Suffix
2							
3							
4							
5							

Enter council number, membership number, first name and last name for each member to be designated as an Affiliate member. Lists not submitted in this format will be returned.

4. The Grand Knight emails the final list to the District Deputy.
5. The District Deputy verifies proper procedures were followed and emails the spreadsheet to affiliate@kofc.org. Spreadsheets may be submitted anytime, but those received after May 1st may not be reflected on council rosters until after July 1st.

Members who ask to withdraw from the Order may not be designated for Affiliate status. Email their resignation letter along with their name and membership number to membership@kofc.org so they can be properly removed from the Order.

11729 8/24



Membership

Ties to Programs

- Fulfill a need – I want to do what you do!
- Programs – Attract new members
- Membership – Opportunities for programs
- New Members (All members)
 - Know their program interests
 - Get them active, engaged quickly
 - Make them visible
 - Publicly thank them (in bulletin at a meeting, etc.)



**Every Event is a
membership invitation
event**



Roles & Responsibilities (Programs)

1. Parish & Community Outreach Events

- K of C Open House & Social Night
- Coffee & Donuts After Mass
- Meet the Knights BBQ or Pancake Breakfast
- Church Ministry Fair Booth

2. Service-Oriented Events

- Charity Drive + Invitation
- Habitat for Humanity / Parish Work
- Faith in Action Service Challenge

3. Family-Friendly Events

- Family Movie Night
- Easter Egg Hunt or Fall Festival Booth
- Fishing Derby / Outdoor Activity Day

4. Spiritual & Formation Events

- Men's Retreat or Spiritual Reflection Night
- Rosary Night & Fellowship
- Catholic Speaker Night

5. Membership-Only Invite Events

- "Bring a Friend" Fraternal Night
- Trivia or Game Night
- Sports Watch Party (e.g., Super Bowl, March Madness, etc.)



Be a Planner – Schedule your programs for the year

Year Calendar 2025 -2026

Date	July	August	September	October	November	December	January	February	March	April	May	June
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23												
24												

1. Build a calendar of events for the year
2. Communicate with your parish(es) all dates and any space requirements
3. Communicate with fellow Knights



Establish a list of program/ Invitation activities



1. Faith In Action Programs: Program Director Key Responsibility

- Get a list of planned programs from your council Program Director
- Identify (at least) 4-6 throughout the year where non-Knights will be attending
- Meet with your recruiters and plan to recruit at these programs

2. Fraternal Benefit Events: Need to Schedule with General Agent

- Get an event on the council/agent calendar
- Advertise & invite non-members (maybe set up a meeting place with a meal)
- The General Agent / Field Agent will run the event and follow up with all candidates

3. Delta Church Drive: One / Parish / Year

- Follow the Delta Drive Process (Your DD or DMD can help if you've never done one)
- Do one at your home parish plus every Parish associated with your council (Round Table)
- Your Area Regional Growth Training Director offers training.

4. Council Activity Tracker: (CAT)

- Document your planned activities each June & December for the next 6 months.
- As time goes by, update your plan (monthly) so it remains accurate and up-to-date



Programs / Activities

1. Do programs your Pastor asks you to do!
2. Weave in Supreme programs (where appropriate)
3. Do 16 programs (4 in each category) or really read the requirements for each featured 2-point program and be prepared to provide documentation



Faith in Action

Should Guide Every Decision



FAITH



COMMUNITY



FAMILY



LIFE

WE ARE FAITH IN ACTION



Advertise & Communication

 **Social Media** (Council Website, Parish Website, Facebook, etc...)

 **Invitation Handouts**

 Delta Church Drive Kits

 Faith In Action books (#10831)

 Council Specific (Prayer Cards & Tri-folds)

 **Other Council Advertising**

 Church Bulletins (in each Parish your council supports)

 Shirts/Hats – Wear at most council activities

 Council Banner

 KC the Teddy Bear

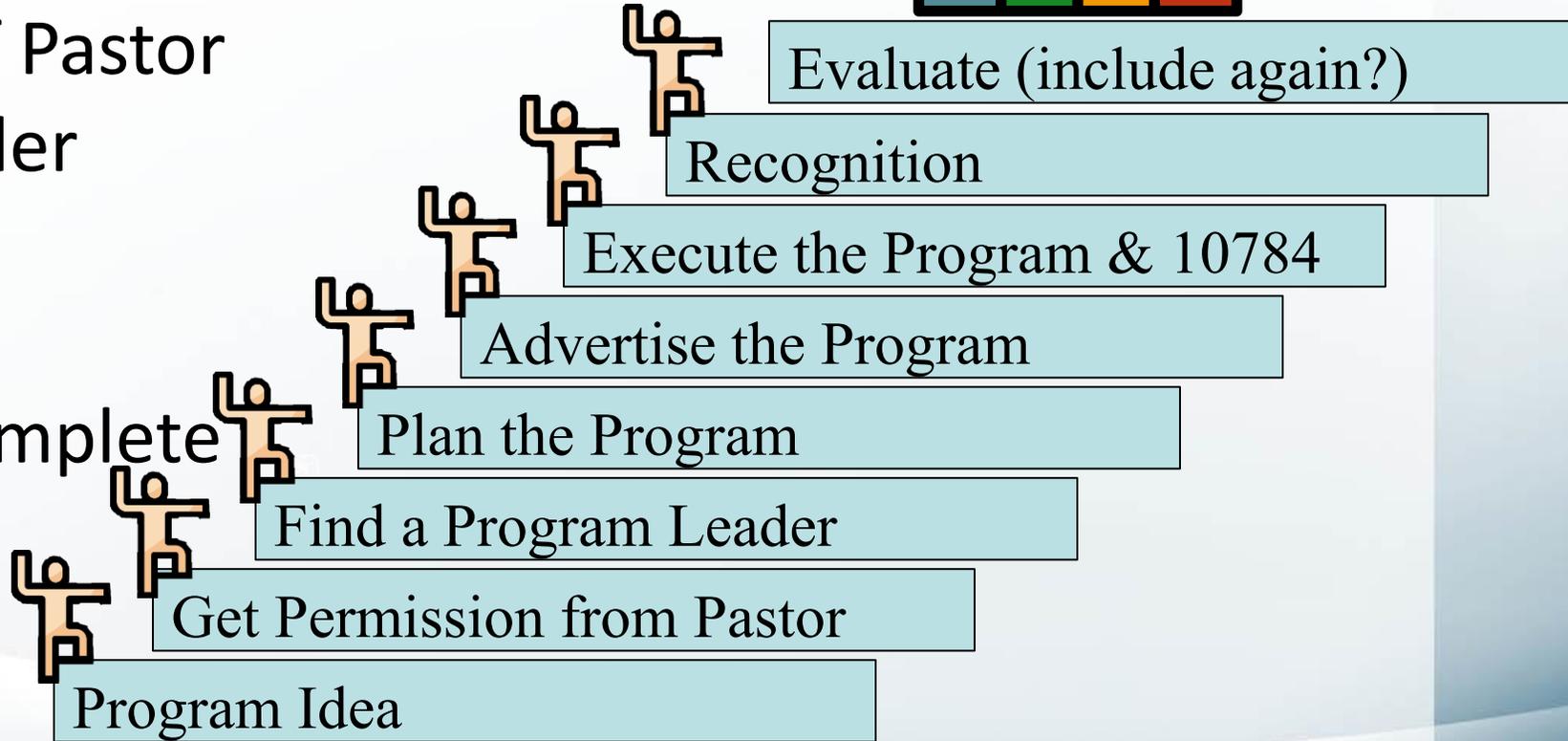
 The list goes on and on



Basic steps

For a successful program

1. Idea
2. Permission of Pastor
3. Program Leader
4. Plan
5. Advertise
6. Execute & Complete
10784
7. Recognize
8. Evaluate



Volunteers

How to obtain

VOLUNTEER



1. Interest – Pick programs that interest your council
2. Awareness – Make people aware of the program (All men of the parish*)
3. Sign-up – At meetings, e-mails, internet, QR Codes, Signup Genius, etc...
4. Bring a friend – Family, neighbor, others
5. Ask inactive – Ask 1 inactive member to every event
6. Train – What to do & how to do it
7. Enthusiasm – Show excitement and joy



* Remember every event is an opportunity to invite a man to become a Knight!

Best Practices Checklist

-  Check off what you do
-  Check off “at least” one new thing to do this year
-  Then, do it



Click here for form
This includes
additional material



Council Membership Best Practices

Council: _____ District: _____ Diocese: _____

Does your council have an on-line presence?

Council Website Council website linked to Parish website
Facebook Other social media platforms

How well does your council communicate with your community?

Ad in your Parish Bulletin? Ads in Round Tabled Parishes?
Articles in Parish Bulletin? Articles at Round Tabled Parishes?
Council Newsletter? Quarterly meeting with your Pastor(s)

Do your council members advertise their participation in the Knights?

of Members with KofC shirts _____ # of members wearing their pins _____

How well is your council seen in your Parish(es)?

Building the Domestic Church Kiosk at main Parish Kiosk at Round Tabled Parishes?
KofC display of awards at main Parish Awards at Round Tabled Parishes?
KofC Rosaries for 1st communions at main Parish Rosaries for Round Tabled Parishes?
KC the Teddy Bear at main Parish KC at Round Tabled Parishes?
Donated item with KofC emblem at main Parish Donations at Round Tabled Parishes?

Does your council have appropriate recruiting material on-hand?

Delta Church Drive Kits Twenty-Four Hours Can Change Your Life Prospect Cards
Faith in Action Booklets Elevator Speech Card & Best Practices Guide Form 100s
Parish Prayer Cards Council Growth & Retention Guide Recruitment Manual
Why You Should Be a Knights 10 Keys to Membership Success Council Tri-fold
Charity that Evangelizes Service Program Award SP-7 with Pictures

Does your council have trained Membership personnel?

Membership Director Attended Membership Director Training this year
Ambassador Team Pulpit speaker for recruiting drives
Exemplification Team Admission Committee Does your MD Access his mikofc email?

Does your council recruit at all council programs?

Does each program have a recruiter assigned to attend for the sole purpose to invite men to join?
Do you invite parishioners and other non-members to all of your council programs?
Do you invite former members and current prospects to your council programs?
Are your council members encouraged to invite their friends, family and neighbors to programs?

Author: JRE

Michigan Document

Date: 02/24/2022

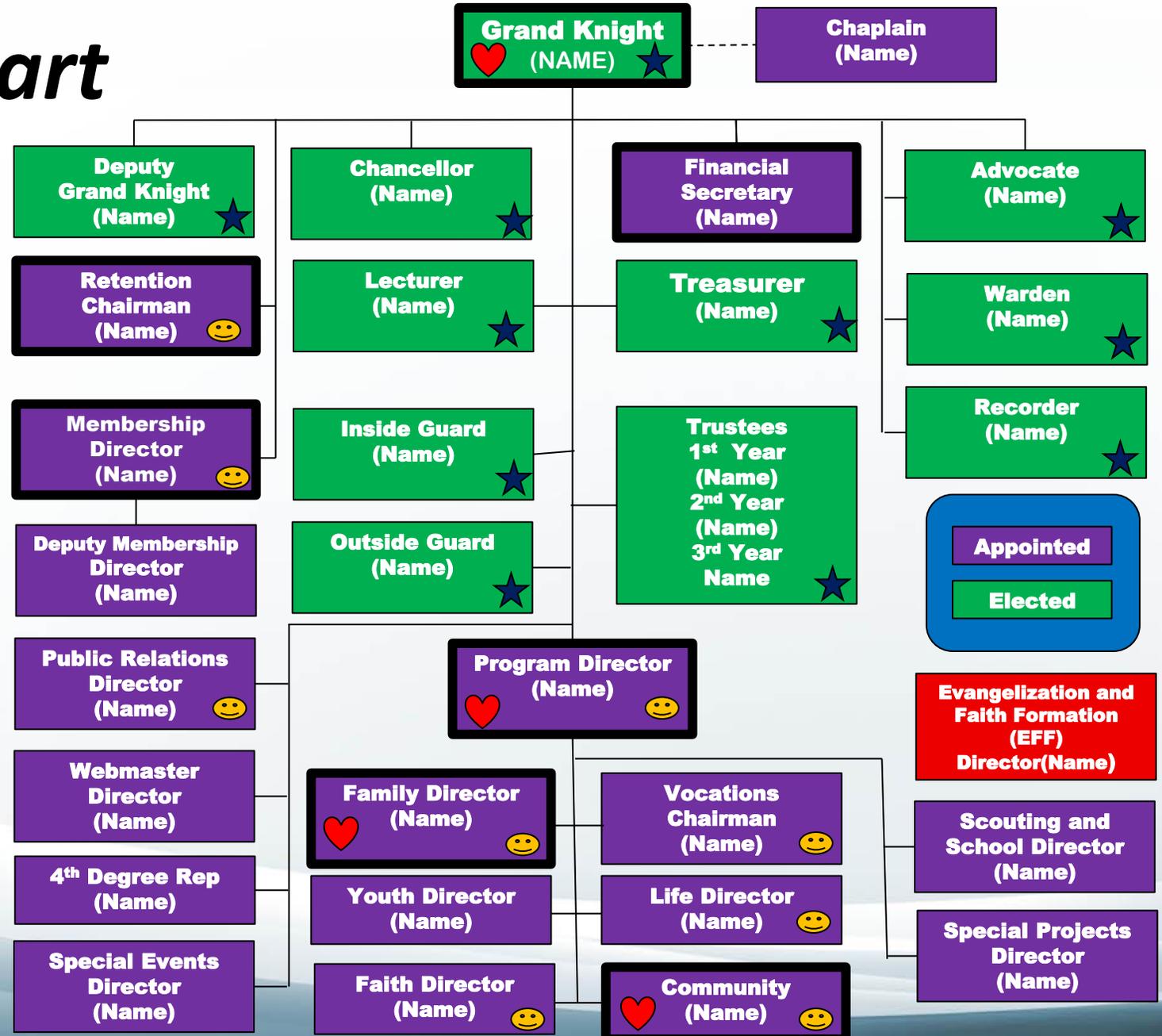
Organizational Chart

2025 - 2026

Build one for your council

Pro Tip:

Some Councils Publish the organizational chart in the parish bulletin

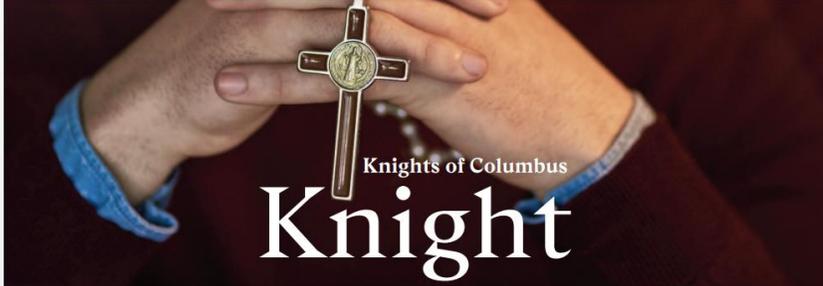


Required Positions

★ Elected Position (report 185) 😊 Appointed (report on 365) ❤️ Requires Youth Protection

Awards Recognition

- Recognition – People need to know they are appreciated
 - Individual & Team
 - Formal & Informal (At a Mass with a certificate or at a meeting)
- Awards – Formal recognition
 - Council, State & Supreme
 - Knight of the Month/Year
 - Family of the Month/Year



Knights of Columbus

Knight of the Month

Awarded to _____

_____ For the Month of _____

_____ Grand Knight _____

_____ Council _____ Date _____

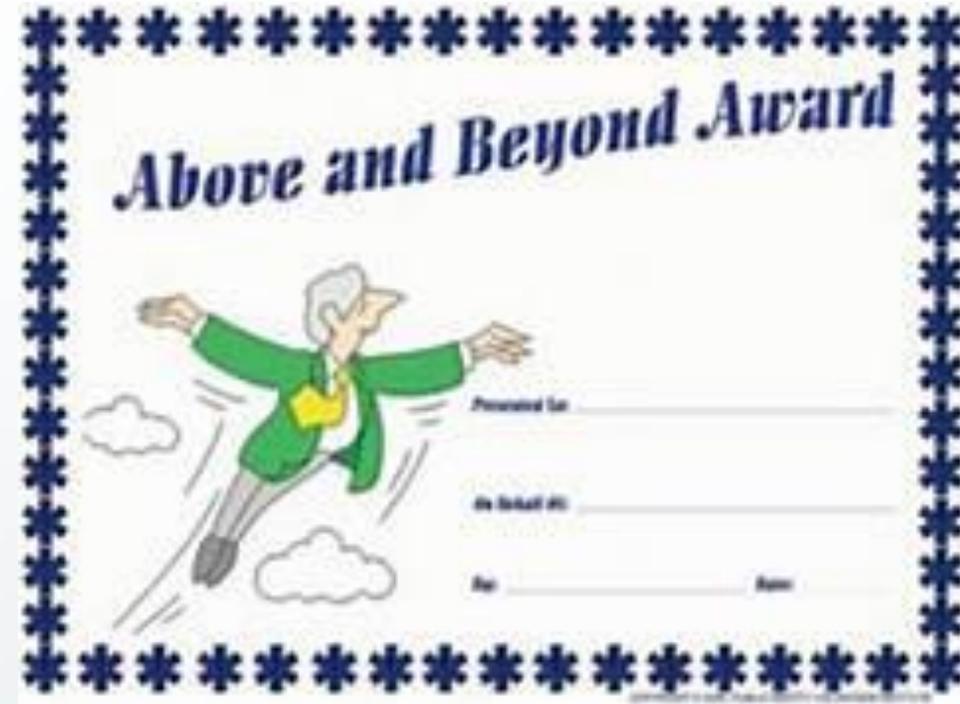


Faith in Action

1476-CC 9/00

Awards

Do not be afraid to make up you own



Forms

Impact to Forms

- **Fraternal Program Report ([#10784](#))**
 - Need to fill one out for each Program
- **Columbian Award ([#SP7](#))**
 - Summary of Fraternal Program Report Forms
 - Focus on Faith, Family, Community and Life
- **Fraternal Survey of Activities ([#1728](#))**
 - Summary of Fraternal Program Report Forms
 - Focus on hours (and dollars) of service



Fraternal Program Report Form (#10784)

Google or click the link for the [10784](#) from kofc.org
You need your Membership Number
and your last name

If you do not get
email link, check
with Grand Knight or
Financial Secretary
to make sure your
email address is
correct



Knights of Columbus | ONLINE FORM SUBMISSION

KOFC HOME ENGLISH | ESPAÑOL | FRANÇAIS | POLSKI

Please enter your Membership Number and Last Name and click PROCEED to validate you are authorized to submit this form. Fields marked with an asterisk (*) are required.

*Membership Number

*Last Name

PROCEED

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Knights of Columbus

CONTACT US | SAFE ENVIRONMENT PROGRAM | CAREERS | LANGUAGE | SIGN IN

JOIN | DONATE | | FOR MEMBERS

WHO WE ARE | WHAT WE DO | GET INVOLVED | NEWS HUB

FAITH IN ACTION - RESOURCES

FAITH IN ACTION OVERVIEW | FAITH | FAMILY | COMMUNITY | LIFE | FAITH IN ACTION FORMS

FORM TRAINING

#11172 Program Reference Guide | #10784 Fraternal Programs Report Form Training Video

COUNCIL FORMS

#11337 ASAP Grant Application | #10057 Food for Families Refund Application | #11648 ASAP College Incentive | #10715 Ultrasound - Diocesan Evaluation Form | #10784 Fraternal Programs Report Form | #10716 Ultrasound - Application | #2863 RSVP Refund Application | #SP-7 Columbian Award Application

STATE FORMS

#11476 ASAP Pass the Hat Incentive | #10680 Family of the Year Form | #STSP State Council Service Program Awards Entry Form

10784 Continued

- One for each Program
- **Submit forms Monthly**
- Save for reference
 - Needed for SP-7
 - Needed for 1728
 - Copy & edit for future programs

Pro Tip:

Get a person at your meeting to fill this out while the meeting is happening. Any Knight can submit



Fraternal Programs Report Form

Faith	Family	Community	Life
<input type="radio"/> Into the Breach	<input type="radio"/> Family of the Month	<input type="radio"/> Disaster Preparedness	<input type="radio"/> Christian Refugee Relief
<input type="radio"/> Pilgrim Icon Program	<input type="radio"/> Keep Christ in Christmas	<input type="radio"/> Free Throw Championship	<input type="radio"/> Silver Rose
<input type="radio"/> Build the Domestic Church Kiosk	<input type="radio"/> Family Fully Alive	<input type="radio"/> Soccer Challenge	<input type="radio"/> Pregnancy Center Support
<input type="radio"/> Rosary	<input type="radio"/> Family Week	<input type="radio"/> Helping Hands	<input type="radio"/> Novena for Life
<input type="radio"/> Spiritual Reflection	<input type="radio"/> Consecration to the Holy Family	<input type="radio"/> Catholic Citizenship Essay Contest	<input type="radio"/> Mass for People with Special Needs
<input type="radio"/> Holy Hour	<input type="radio"/> Family Prayer Night	<input type="radio"/> Coats for Kids	<input type="radio"/> March for Life
<input type="radio"/> Sacramental Gifts	<input type="radio"/> Good Friday Family Promotion	<input type="radio"/> Global Wheelchair Mission	<input type="radio"/> Special Olympics
<input type="radio"/> RSVP	<input type="radio"/> Food for Families	<input type="radio"/> Habitat for Humanity	<input type="radio"/> Ultrasound
<input type="radio"/> Other	<input type="radio"/> Other	<input type="radio"/> Other	<input type="radio"/> Other

Note: A copy of the completed form will be sent to the Grand Knight Automatically

Fraternnal Survey of Activities (#1728)

Left side of form:

- Faith, Family, Community & Life
- Consolidates information from forms #10784.

Right side of form:

- Fraternal Commitment
 - Non-program activities
 - Council expense section

Submit form annually (January)



Annual Survey of Fraternal Activity

January 1, 20__ through December 31, 20__

Council Number _____ Jurisdiction _____

Section I. Fraternal Program Activities	Section II. Fraternal Commitment Activities																																																
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Due January 31st Page 1 of 2

Council Program Training

Columbian Award (#SP-7)

FAITH IN ACTION RESOURCES

#10907 Faith in Action Guidebook 

#10746 Faith in Action Minimum Requirements 

#10581 Faith in Action FAQs 

#11172 Faith in Action Program Forms Reference Guide 

#11139 Faith in Action Remote Programming Supplement

#11089 Covid-19/Disaster Relief Poster 

#1728 Fraternal Survey  - [Enter Online](#)

#SP-7 Columbian Award Application  - [Enter Online](#) 

#10784 Fraternal Programs Report Form - [Enter Online](#)

Fraternal Leadership Training Webcasts



Council Program Training

Columbian Award Application
Due by June 30th

Council Number: _____

FAITH PROGRAMS: RSVP
Kiosk, Rosary Program, Sa

1. Program Name: _____
Program Description: _____
Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

2. Program Name: _____
Program Description: _____
Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

3. Program Name: _____
Program Description: _____
Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

4. Program Name: _____
Program Description: _____
Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

FAMILY PROGRAMS: Fo
in Christmas, Family Weel

1. Program Name: _____
Program Description: _____
Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

2. Program Name: _____
Program Description: _____
Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

3. Program Name: _____
Program Description: _____
Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

4. Program Name: _____
Program Description: _____
Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

LIFE PROGRAMS: Pregnancy Center Support, March for Life, Special Olympics, Ultrasound Program, ASAP, Christian Refugee Relief, Silver Rose, Mass for People with Special Needs, Novena for Life

1. Program Name: _____
Program Description: _____
Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

2. Program Name: _____
Program Description: _____
Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

3. Program Name: _____
Program Description: _____
Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

4. Program Name: _____
Program Description: _____
Featured Program? YES NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

Signed: _____ Signed: _____ Date _____
Grand Knight Program Director

SUBMIT ELECTRONICALLY TO: fraternalmission@kofc.org • SEND COPIES TO: State Deputy, District Deputy, Council File

SP-7 7/22 Page 2 of 2

The SP-7 consolidates the information from 16 Fraternal Program Report Forms (#10784).

- 1 line for each form
 - Summary information only
- Submit form annually (June)**



Why Youth Protection Important?

“There is no greater priority within the Order than the safety, security and protection of the children and young people who participate in its youth programs.”

“To help ensure the selection of only the best youth leaders for our programs, the Knights of Columbus has instituted the Safe Environment Program.”



Supreme Knight Patrick Kelly



Armatus Training: Step by step instructions

Youth Protection



[Click Here](#)



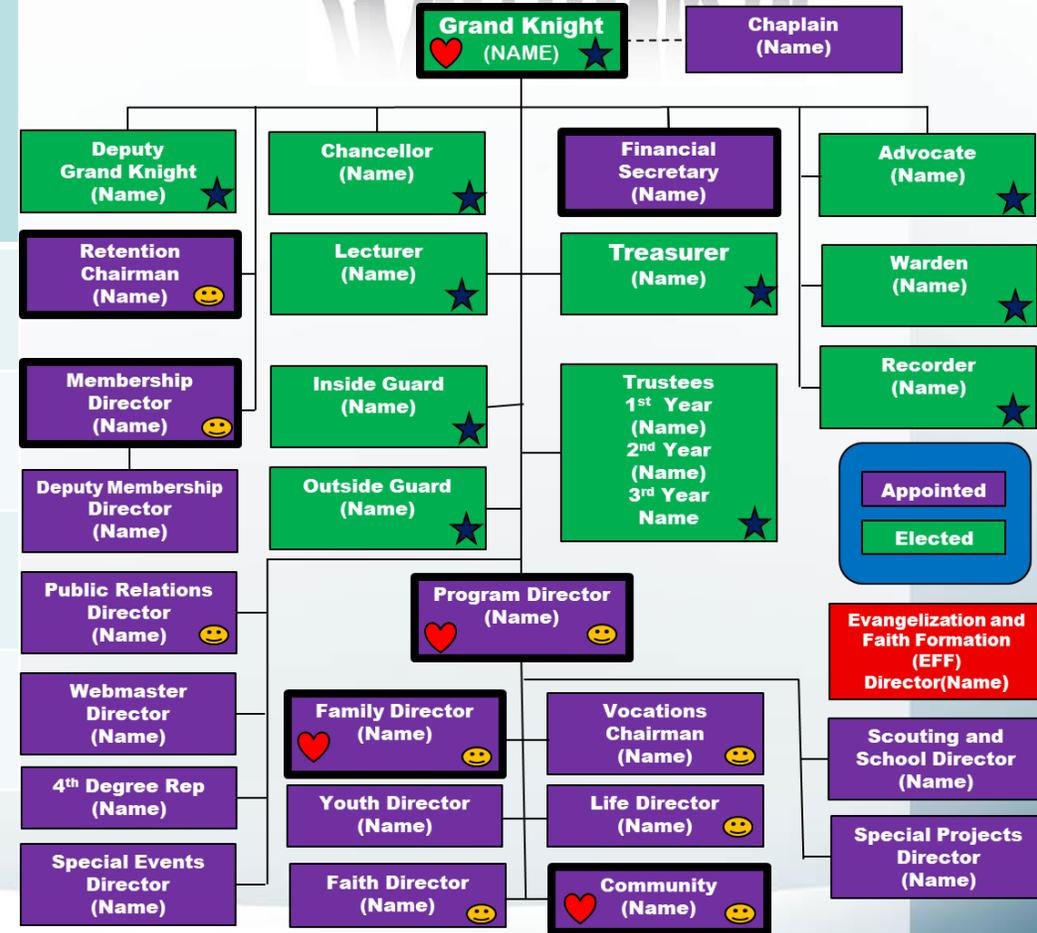
The screenshot shows the top navigation bar with links for CONTACT US, SAFE ENVIRONMENT PROGRAM, CAREERS, LANGUAGE, and SIGN IN. Below the navigation is a search bar with JOIN and DONATE buttons, and a FOR MEMBERS button. The main header includes WHO WE ARE, WHAT WE DO, GET INVOLVED, and NEWS HUB. The central banner features a photo of children with umbrellas and the text: "PROTECTING VULNERABLE PERSONS FROM ABUSE" and "Knights of Columbus Office of Youth Protection — Leading the Order's initiative to protect children and other vulnerable persons we serve." Below this are buttons for REPORT ABUSE, REQUIRED TRAINING/SCREENING, and PROTECTING OUR CHILDREN. A quote from Supreme Knight Patrick Kelly reads: "Protecting our children is the sacred duty of every Knight." The section is titled "REPORT SUSPECTED ABUSE" and includes three steps: 1 - REPORT TO LAW ENFORCEMENT (with a shield icon), 2 - NOTIFY DIOCESE (with a church icon), and 3 - NOTIFY KNIGHTS OF COLUMBUS (with a phone icon). A yellow button at the bottom says "REPORTING INFOGRAPHIC".

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Who Needs Training?



Position	Meet Sam	Duty to Report Mandated Reporter	KofC Safe Environment Policies	Background Investigation
Grand Knight	Required	Required	Required	
Program Director	Required	Required	Required	
Community Director	Required	Required	Required	Required
Family Director	Required	Required	Required	Required



Armatus Training: Step by step instructions

Safe Environment Getting Started

- ❖ This is what your invitation from Praesidium Academy will look like.
- ❖ It will be from: donotreply@praesidiuminc.com
- ❖ Just click on Accept and follow the prompts.



PRAESIDIUM
— ACADEMY —

You've been invited to access online abuse prevention training in Praesidium Academy. Please check with your organization's administrator or supervisor for any training deadlines. Get started by accepting the invite below.

Ha sido invitado a acceder a la formación en línea sobre prevención de abusos en Praesidium Academy. Consulte con el administrador o supervisor de su organización para conocer los plazos de capacitación. Comience aceptando la invitación a continuación.

Vous êtes conviés à prendre part à une formation en ligne sur la prévention des abus dans Praesidium Academy. Veuillez consulter administrateur ou le superviseur de votre organisation pour connaître les dates limites de formation. Commencez par accepter l'invitation ci-dessous.

Accept Invite

Youth Protection



- Why is this important?
- Who needs training & what do they need?
- How to sign up for training
- Armatus Site
 - Class 1 – Meet Sam
 - Class 2 – Duty to Report
 - Class 3 – KofC Safe Environment Policies
 - Background Check
 - Armatus Administration



Armatus Training: Step by step instructions

A screenshot of the Knights of Columbus website's training page. The page is titled "GET STARTED WITH TRAINING" and features a quote from Supreme Knight Patrick Kelly: "Protecting our children is the sacred duty of every Knight." Below the quote are three columns of training options: "ACADEMY SIGN IN" for existing users, "MEMBER REGISTRATION" for new members, and "NONMEMBER REGISTRATION" for nonmembers. The page also includes a section for the "KOF C SAFE ENVIRONMENT PROGRAM" with a photo of a group of people and contact information for a member helpline and the office of youth protection. At the bottom, there are links for "PROGRAM RESOURCES", "BACKGROUND SCREENING FORMS", and "LEADERSHIP RESOURCES".

Good news

 It appears
Praesidium will
remind you now
instead of only
emailing you
once



PRAESIDIUM
ACADEMY



[Si vous souhaitez voir ce courriel en français, veuillez cliquer ici.](#)

[Haga clic aquí para leer el email en español.](#)

Dear Brother Knight:

You were contacted 15 days ago to complete safe environment training. Your completion of this training will enable you to do your part to make sure that all our safe environment policies and procedures are followed at all programs, events, and activities sponsored by the Knights of Columbus. Please click the Praesidium Academy button below to complete your training. The training modules are available in English, French and Spanish.

If you experience any technical difficulties, please contact Praesidium Support at 1-877-777-0070, Monday-Friday, 8-5 p.m. CST. You may also email support@praesidiuminc.com at any time.

If you have any questions or concerns about the Knights of Columbus Safe Environment Program, please contact our Member Helpline at (203) 800-4940 or via email at youthleader@kofc.org. You may also call customer service toll free at (800) 380-9995 and ask for the Safe Environment Program Member Helpline.

Fraternally,

Office of Youth Protection

[Click here to access Praesidium Academy](#)



PROTECTING VULNERABLE PERSONS FROM ABUSE

Knights of Columbus Office of Youth Protection — Leading the Order's initiative to protect children and other vulnerable persons we serve.

[REPORT ABUSE](#)[REQUIRED TRAINING/SCREENING](#)[PROTECTING OUR CHILDREN](#)

“Protecting our children is the sacred duty of every Knight.”

— Supreme Knight Patrick Kelly

REPORT SUSPECTED ABUSE

All members can report abuse
Here are the methods



1 - REPORT TO LAW ENFORCEMENT

[How to Report Abuse \(US\)](#)



2 - NOTIFY DIOCESE

[How to Report Abuse USCCB](#)



3 - NOTIFY KNIGHTS OF COLUMBUS

844-563-2723

844-563-2723

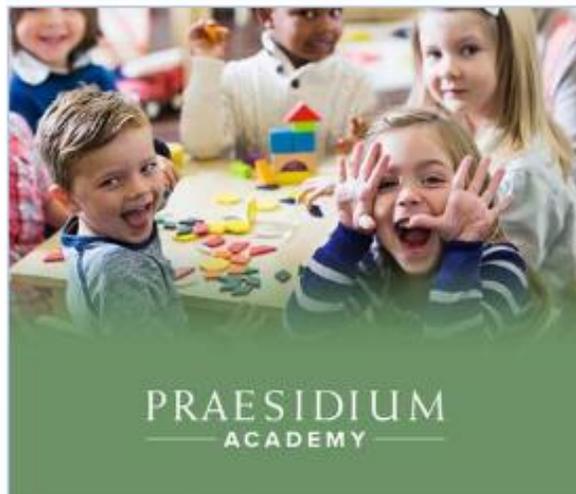
[REPORTING INFOGRAPHIC](#)



GET STARTED WITH TRAINING

"Protecting our children is the sacred duty of every Knight."
– Supreme Knight Patrick Kelly

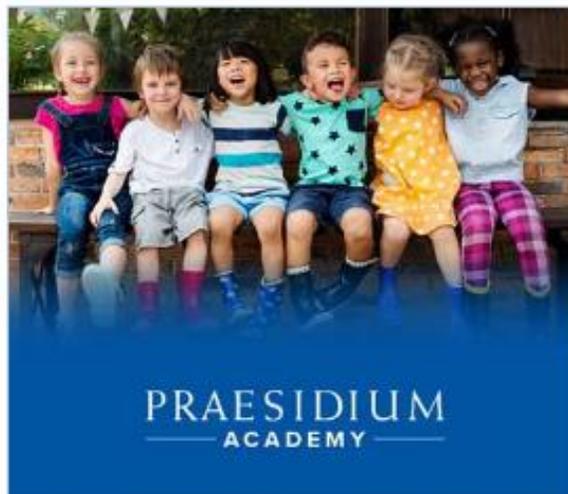
- ❖ Green is for “ALL” required users including new members.
- ❖ Blue is for non-required members.
- ❖ Orange is for other volunteers such as wives.
- ❖ Blue and orange are not currently operational.



ACADEMY SIGN IN

All Existing Academy Users.

TRAINING FOR ALL ACADEMY USERS - GET STARTED



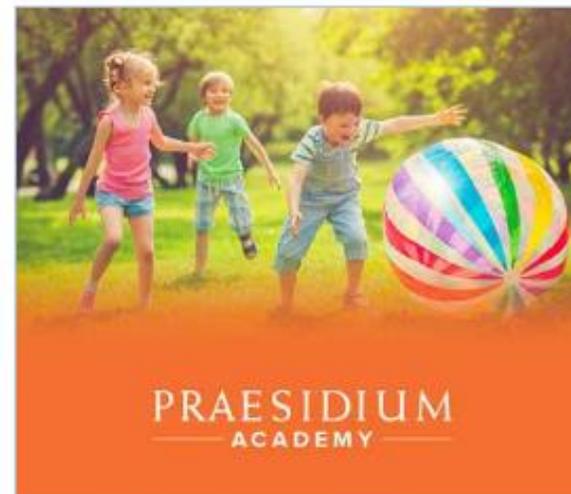
MEMBER REGISTRATION

Members Without Existing Academy Account.

UNITED STATES MEMBER TRAINING

CANADA MEMBER TRAINING

U.S. TERRITORIES/INTERNATIONAL MEMBER TRAINING



NONMEMBER REGISTRATION

Nonmembers Without Existing Academy Account.

TRAINING FOR NONMEMBERS - GET STARTED



This is the onboarding screen for new Directors or old Directors logging in to the new system for the first time. Only Email and password afterward.



PRAESIDIUM — ACADEMY —

Fill in your details and click register to access the school.

Already a Member? Sign In

use the email listed for you in member management on the council roster

I agree to the [Terms & Conditions](#)

Register



Completion Certificate & Transcript



6/23/23, 3:04 PM Knights of Columbus - Members Transcript

Knights of Columbus | KNIGHTS OF COLUMBUS - MEMBERS TRANSCRIPT

ROBERT D DUX

RD

Name	Content Title	Recent Content Completion Date	Certificate Issued Date
ROBERT D DUX	Round 1: Preventing Abuse and Protecting Those We Serve	June 13, 2023	June 13, 2023
ROBERT D DUX	Protecting Those We Serve - KofC (ENG)	June 13, 2023	
ROBERT D DUX	Foundations: Preventing Abuse - KofC (ENG)	June 12, 2023	
ROBERT D DUX	KofC - Legacy - Safe Environment Policies	April 11, 2023	
ROBERT D DUX	KofC - Legacy Learning Path - Round 1	April 10, 2023	April 10, 2023
ROBERT D DUX	KofC - Legacy - Background Check	August 02, 2022	August 02, 2022
ROBERT D DUX	KofC - Legacy - Duty To Report: Mandated Reporter	December 12, 2019	
ROBERT D DUX	KofC - Legacy - Meet Sam	December 12, 2019	

<https://www.praesidiumacademy.com/learn/transcript>

1/1

Michigan 803 Council

Supporting Applications



Officers Desk Reference



Office Of Youth Protection



Home Corporations



Knights Gear



Supplies Online



Canadian Supplies Online

Membership

Reports

Forms

Publications

Prospect

Search:

Report Name	Date	PDF	Excel
District Deputy's Report	6/1/2023		
Conservation Listing by District (Past)	6/16/2023		
Daily Circle of Honor & Membership Goals Report	5/4/2023		
Safe Environment Member Status	5/9/2023		
Safe Environment Participation Rate Report	6/13/2023		
Safe Environment Council Compliance Report	5/9/2023		



Michigan > 103 > #9526 (Marysville)

Supporting Applications



Officers Desk Reference



Office Of Youth Protection



Home Corporations



By Laws Online



Knights Gear



Supplies Online



Canadian Supplies Online

Membership Reports Forms Publications

Search:

Report Name	Date	PDF	Excel
Membership Roster	6/13/2023		
Membership Roster - January	1/1/2023		
Membership Roster - July	7/1/2022		
Safe Environment Member Status	5/9/2023		
Safe Environment Participation Rate Report	6/13/2023		
Safe Environment Council Compliance Report	5/9/2023		



File Home Insert Page Layout Formulas Data Review View Help

Default

Keep Exit New Options

Normal Page Break Preview Custom Views

Navigation Ruler Formula Bar Gridlines Headings

Zoom 100% Zoom to Selection

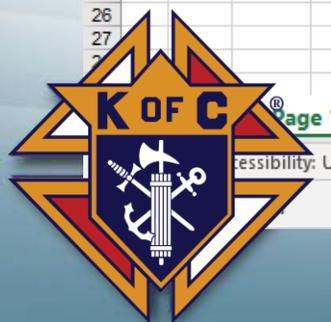
New Window Split Arrange All Hide Freeze Panes Unhide

Switch Windows Macros

Sheet View Workbook Views Show Zoom Window Macros

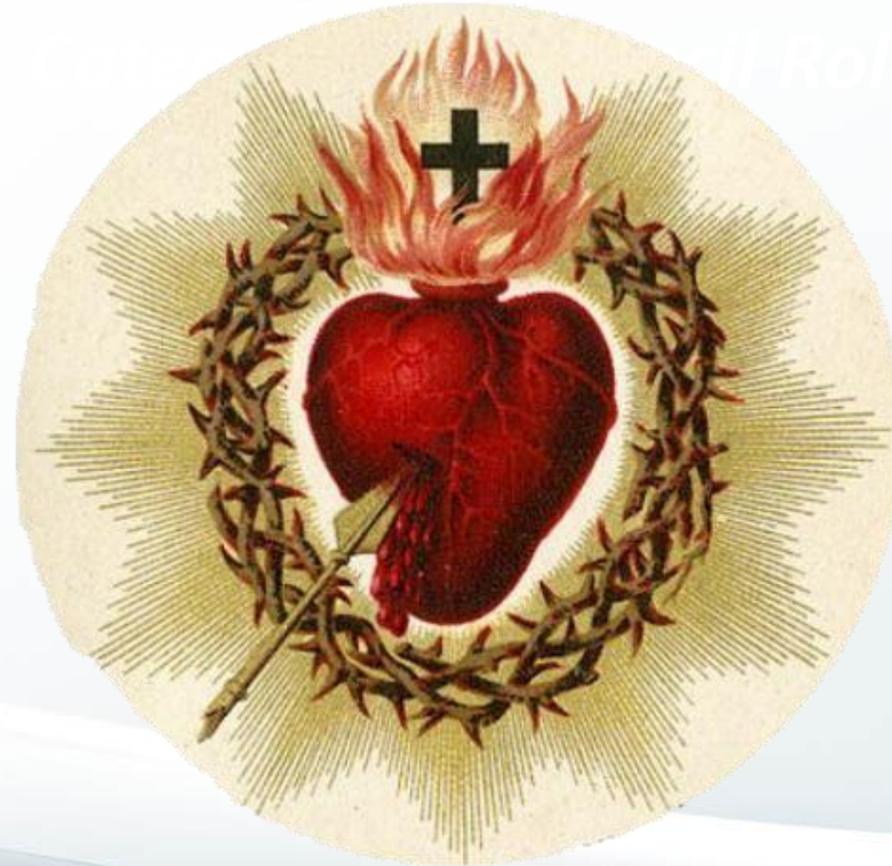
A1

MEMBER STATUS REPORT																
												Report As Of Date: 05/04/2023				
Country	Jurisdiction	District	Unit Type	Unit Number	Member Number	Role	Name	Email	Training Program Type	Training Program Start Date	Training Due By/Compliance	Re-training Eligibility Date	Background Check Start Date	Background Check Due By/Compliance	Re-screening Eligibility Date	Member Status
US	MI	21103	council	9526	3174626	Program Director (511)	JOSEPH J VARGO	JVARGO426@GMAIL.COM	Initial	2022-08-05	Compliant	2025-08-30	n/a	n/a		Compliant
US	MI	21103	council	9526	3815648	Community Director (514)	RICHARD T CARL	TECARL@HOTMAIL.COM	Refresher	2022-08-22	Compliant	2025-08-23	2022-08-22	Compliant	2025-08-23	Compliant
US	MI	21103	council	9526	4493344	Family Director (519)	WILLIAM L DEVENY	WDEVENY@SBCGLOBAL.NET	Refresher	2022-08-05	Compliant	2023-10-13	2022-09-12	Compliant	2025-09-13	Compliant
US	MI	21103	council	9526	5097089	Grand Knight (501)	SCOTT HEIM	SKEETER10025@GMAIL.COM	Initial	2022-07-23	Compliant	2025-02-15	n/a	n/a		Compliant



COR

The Exception to The Rule



**Evangelization and
Faith Formation
(EFF) Director(Name)**



<https://survey.alchemer.com/s3/7915911/Cor-Quarterly-Survey-FY-24-25>



What is COR?

COR is Catholic Way of Life



- ✓ COR is **NOT** a Program! It does **NOT** get reported on the 10784 Form
- ✓ COR is a mission to bring men together to refocus on Jesus Christ through shared time of prayer and formation.
- ✓ Open to all men of the council and parish
- ✓ Should utilize and collaborate with any existing men's group or men's ministry, not compete with, or control it.
- ✓ Does not have a formal curriculum or set schedule
- ✓ Its goal is to strengthen brotherhood where men are comfortable and willing to sharpen and accompany each other in the pursuit of happiness.
- ✓ Provide foundation of continued evangelization and discipleship for the parish and community.
- ✓ Refocus Catholic men on Jesus Christ and to form and strengthen them in faith and virtue through a brotherhood committed to prayer, formation and fraternity.



Why COR?



- ✓ Everyone is called to be a courageous witness to Jesus Christ
- ✓ It is the mandate of every Catholic man to bring Jesus to a broken world.
- ✓ To encourage men to live his faith and build a strong relationship with God that is rooted in prayer and the sacraments.
- ✓ Because we need to proactively invest in ongoing faith formation and be part of a dynamic brotherhood



Why COR?



- ✓ Everyone is called to be a courageous witness to Jesus Christ
- ✓ It is the mandate of every Catholic man to bring Jesus to a broken world.
- ✓ To encourage men to live his faith and build a strong relationship with God that is rooted in prayer and the sacraments.
- ✓ Because we need to proactively invest in ongoing faith formation and be part of a dynamic brotherhood

Key Elements of COR

- ✓ **Prayer** – Lifting our minds and hearts to God, making Him the center of our lives.
- ✓ **Formation** – Becoming more like Christ by increasing our knowledge and love of God and neighbor.
- ✓ **Fraternity** – Centering our brotherhood on Christ. We need **Christ-centered friendships** to help us grow as leaders, husbands, fathers, and missionary disciples.



Are you already doing something that could be considered a COR meeting?



Some examples of what could be considered COR:

- ✓ Existing parish men's groups or ministries – If your parish already has a men's group, COR can enhance it by refocusing on Christ-centered brotherhood.
- ✓ Cursillo grouping – Small faith-sharing groups that encourage spiritual growth and accountability.
- ✓ Bible study groups – Diving into Scripture together strengthens faith and understanding.
- ✓ Weekend breakfast gatherings – A simple but powerful way for men to build community and faith over a meal.
- ✓ Praying the Rosary together – Before or after council meetings, reinforcing the importance of prayer in our lives.
- ✓ Eucharistic Adoration or Holy Hour – Spending time in prayerful silence before the Blessed Sacrament.
- ✓ Retreats or spiritual conferences – Attending or hosting faith-building events to renew our commitment to Christ.
- ✓ Small group faith discussions – Meeting casually at home or in a parish hall to talk about faith, family, and struggles as Catholic men. COR is flexible—it's about bringing men together in faith, in whatever way works best for your council and parish



COR SURVEY FORM



If your council is doing a COR meeting, please fill out the quarterly survey at:



<https://www.kofc.org/en/who-we-are/our-faith/cor.html?colorblock-tabs=0>



<https://survey.alchemer.com/s3/7915911/Cor-Quarterly-Survey-FY-24-25>



COR Resources



For more information on COR, navigate to kofc.org website, and in the searchbar, enter “COR”, then select the first result.

or you can click on this link: <https://www.kofc.org/en/who-we-are/our-faith/cor.html>

Download the Cor Startup Guide:

The screenshot shows the website's navigation menu with options: WHO WE ARE, WHAT WE DO, GET INVOLVED, and NEWS HUB. Below this are three main categories: PRAYER (LIFTING OUR HEARTS AND MINDS TO GOD), FORMATION (BECOMING LIKE CHRIST), and FRATERNITY (CENTERING BROTHERHOOD ON CHRIST). A secondary menu includes STARTUP RESOURCES, STRUCTURE, CONTENT, LEADERSHIP, and TRAINING. The 'STARTUP RESOURCES' section is expanded, listing several links with red arrows indicating they are external links:

- COR STARTUP RESOURCES**
 - Cor in 3 Steps Brochure How to start Cor.
 - Working with Pastor Tips on working with your pastor.
 - Cor Startup Guide A complete overview of Cor.
 - Startup Checklist To keep track of all Cor action items.
 - Reference Guide An in-depth review, its structure and function.
 - Cor FAQ Frequently Asked Questions about Cor.
- COR PARISH RESOURCES**
 - Why Cor Brochure To explain and promote Cor.
 - Parish Invitation Script To announce Cor and invite men.
 - Communication Strategy Plan for successful promotion.
 - Bulletin Announcement Sample for use at your parish.
 - Interest Survey Copy to create an interest survey.
 - How to run Cor See general structure.



Resources

You don't have to "know" everything.

You just need to "know" where to find the answers



1. Faith In Action Manual (#10590)
2. Leadership Guide (Found at MIKOFc.org)
3. Supreme website (www.kofc.org)
4. State website (www.mikofc.org)
5. Council Officers and Past Grand Knights
6. District Deputy
7. State personnel



Council Program Training

Fraternal Leader Advisory

Breaking News | Reminders | Resources | Recommendations

VOLUME 120 March 20, 2025 | [KOFc.ORG/FORMEMBERS](https://www.kofc.org/formembers)

Share This Email Share This Email

March Webinar: Practical Tips for a Strong Finish

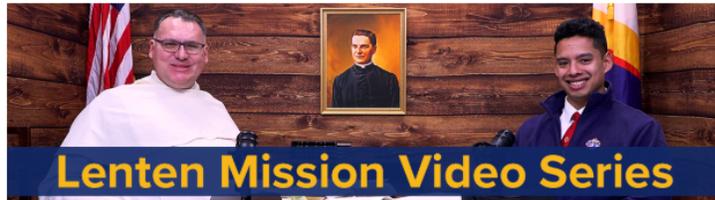
Join us tonight, March 20, at 8:00 PM EDT for an informative fraternal webinar entitled **Practical Tips for a Strong Finish**.

Make these last few months count! Has your Council achieved all its objectives this year? This webinar will be packed with information to assist councils in successfully completing all aspects of council activities and operations – Growth, programs, awards and much more will be discussed! We'll cover essential information, practical suggestions, and concrete examples.

And remember, if you can't join us live, it will be available on-demand afterwards. There is still time to sign-up to ensure you get the link for this important webinar. Click on the button below to register.

Register Now

Grow Closer to Jesus Christ this Lent



In this holy season of Lent, be sure that you, your family, and your council have all the resources you need to have a fruitful Lent focused on our Lord. This year, we invite you to join us on a Lenten Mission led by Fr. Jonathan Kalisch, O.P. which includes weekly discussion videos, available on social media as well as on our website. Additionally, we've compiled a series of Lenten resources for you and your council members. They can be found online at [kofc.org/lent](https://www.kofc.org/lent). We wish you a faith-filled Lenten season!



Training Schedule

Sessions are conducted by experienced Fraternal Trainers, providing practical information to both new and seasoned officers, as well as any members who are interested in officer roles in the future.

Click below to register for these scheduled sessions. (Note: All Times are Eastern)

- [Best Practices for Council Fundraising](#)
- [Advertising Council Events](#)
- [Preparing for and Conducting Council Elections](#)
- [Managing the Safe Environment Program](#)
- [Grand Knight Training: Part One](#)

On Demand Training Is Always Available

Supreme Provides additional training

CONTACT US | SAFE ENVIRONMENT PROGRAM | CAREERS | LANGUAGE | SIGN IN

Knights of Columbus

JOIN | DONATE | FOR MEMBERS

WHO WE ARE | WHAT WE DO | GET INVOLVED | NEWS HUB

FRATERNAL LEADER ADVISORY - MONTHLY ISSUES ARCHIVE

The Fraternal Leader Advisory highlights current K of C initiatives. It is sent to all state deputies, state and council officers and directors, and district deputies to help them keep current on the Order's objectives.

SUBSCRIBE TO THE ADVISORY

FRATERNAL LEADER ADVISORY | CHAPLAIN'S REPORT | KNIGHTLINE | COLUMBIA

All (120)

2025

<p>Fraternal Leader Advisory</p> <p>Volume 120 March 20, 2025</p> <p>Register for the fraternal webinar and for officer training. Prepare for your state convention. Find resources for spring programs, Lenten reflection and Cor. Learn to identify future leaders.</p> <p>Read Volume 120</p>	<p>Fraternal Leader Advisory</p> <p>Volume 119 March 6, 2025</p> <p>Register for the fraternal webinar and for officer training. Find resources for Lenten reflection and Cor. Learn more about assessments, programs, and incentives.</p> <p>Read Volume 119</p>
<p>Fraternal Leader Advisory</p> <p>Volume 118 February 20, 2025</p> <p>Register for fraternal webinars and officer training. Find information on assessments, programs, and Cor.</p> <p>Read Volume 118</p>	<p>Fraternal Leader Advisory</p> <p>Volume 117 February 6, 2025</p> <p>Important reminders about Cor, Resolutions, and the Semiannual Council Audit Report. Learn how to view fraternal webinars and officer training sessions, both live and on-demand.</p> <p>Read Volume 117</p>

- **Subscribe to the Fraternal Leader Advisory monthly update**
- **Delivered to your in box**
- **[Click Here or https://www.kofc.org/en/newsroom/fraternal-leader-advisory/index.html](https://www.kofc.org/en/newsroom/fraternal-leader-advisory/index.html)**



Pre-View –Officers Reference Desk

When you have questions
Check out the Officers
Reference Desk



HOME > OFFICERS ONLINE > OFFICERS' DESK REFERENCE

OFFICERS' DESK REFERENCE [PRINT ALL](#)

WELCOME [COLLAPSE](#)

On February 8, 2015, the Board of Directors formally affirmed its delegation of authority to the Supreme Advocate to promulgate definitive guidance on the interpretation of the Constitution and Laws of the Order, Laws and Rules Governing the Fourth Degree, and Council and Assembly governance, and to publish said definitive guidance on the Officers' Desk Reference, which may be revised and updated from time to time, at the discretion of the Supreme Advocate. The guidance published on the Officers' Desk Reference shall be binding on Subordinate Units of the Knights of Columbus, their officers, and members to the extent set forth by the Supreme Advocate. [Click here](#) to read the full resolution.

The guidance published on the Officers' Desk Reference is not intended to be legal advice upon which any person can rely for securing rights or remedies cognizable under the law of any jurisdiction.

The Officers' Desk Reference does not create any affirmative rights, benefits, or causes of action, substantive or procedural, enforceable at law or in equity against the Knights of Columbus Supreme Council, any Subordinate Unit thereof, or any officer or member of any Knights of Columbus council.

For purposes of the law of any jurisdiction, and unless otherwise explicitly stated, the Officers' Desk Reference does not impose any obligations or liabilities upon the Knights of Columbus Supreme Council, any Subordinate Unit thereof, or any officer or member of any Knights of Columbus council. [Click on the "Using The Officers' Desk Reference"](#) link below to learn more.

1. Using The Officers' Desk Reference
2. Reporting Allegations Of Misconduct
3. Resolutions Presented at State and Supreme Council Meetings (February 2024 Memo)
4. Council Governance Excellence Team

WHO WE ARE [EXPAND](#)

PRINCIPLES OF FRATERNALISM [EXPAND](#)

FRATERNAL PROGRAMS [COLLAPSE](#)

1. Global Wheelchair Mission
2. Special Olympics
3. Habitat For Humanity
4. Ultrasound Initiative
5. Refund Support Vocations Program (RSVP)
6. Food for Families

MEMBERSHIP ISSUES [EXPAND](#)

ONLINE MEMBERSHIP [EXPAND](#)

COUNCIL AND ASSEMBLY ISSUES [EXPAND](#)

COUNCIL AND ASSEMBLY ACTIVITIES [EXPAND](#)

FOURTH DEGREE [EXPAND](#)

NAME AND EMBLEM [EXPAND](#)

PUBLIC RELATIONS AND PUBLICITY GUIDE [EXPAND](#)

Knights of Columbus

WHO WE ARE WHAT WE DO GET INVOLVED NEWS FOR

REFUND SUPPORT VOCATIONS PROGRAM (RSVP) (FEATURED)

A HIGHER PURPOSE

Keep the faith alive by supporting our seminarians and postulants. As the strong right arm of the church, Knights of Columbus are committed to providing moral, financial and spiritual support to our future priests and religious at all stages of their formation. A featured program, RSVP counts for two credits toward the Columbian Award.

Knights of Columbus stand in solidarity with our priests and religious.

OVERVIEW

Knights of Columbus stand in solidarity with our priests and religious! Through this program, council and parish families will raise funds to support seminarians in their area. For every \$100 given to an individual, the Supreme Council will extend the council or assembly \$100. The maximum refund a council or assembly can receive is \$400 per individual supported. Though financial support is vitally important, it is not the only aspect of the RSVP. Councils are also called to provide their "alotico" (seminarian or religious aspirant with moral support and prayer for their success).

WHO WE ARE: Our Mission, Our Faith, Our History, Supreme Officers, About Membership, Video Library

WHAT WE DO: Charity, Insurance, Invest, Programs, Scholarships, Charities

GET INVOLVED: Join, Donate, Find a Council, Meet, College Councils

MEMBER RESOURCES: Sign to For Members, Self-Enrollment Program, Email Alerts, Benefits

Knights of Columbus
1740 Madison Ave.
New Haven, CT 06510
203.762.4800

CONNECT WITH KOFCC
Facebook, Twitter, YouTube, LinkedIn



1 Resource Dan Remeika Talking Points

Council Meeting – April 2025 – District Deputy



Council Number	# Form 100s Read/Voted	Start Time	a.m./p.m.
# Members in Attendance	Verified Forms Due <input type="checkbox"/> Yes (see below) <input type="checkbox"/> No	End Time	a.m./p.m.
Dignitaries Attending* (enter at bottom of form)		After Meeting Activity	

SOAR with us!
SERVICE – OPTIMISM – ASPIRE – RESPONSIBILITY

Preparation for Meeting – >>> Use the [Hyperlinks](#) to see source materials <<<

- Complete preparatory reading and note news, reminders, resources, recommendations to use:
 - o Weekly Michigan K of C Email every Sunday
 - o Bimonthly (twice each month): [Fraternal Leader Advisory](#)
 - o Quarterly [Michigan Columbian](#)
- Ensure council holds at least two church recruitment drives during the fraternal year
- Ensure council holds at least two fraternal benefit seminars during the fraternal year
- Ensure council reports events in the [Council Activity Tracker \(CAT\)](#)
- Ensure councils [Schedule Exemptions](#) and then [Report Exemption Results](#)
- Encourage council to consider submitting [Form #STSP](#) for a program award
- Review [Cor Council Leadership](#) with the GK and assist him in the [appointment of an EFF director](#)
- Help GK submit [Fraternal Programs Report Form \(#10784\)](#) after every completed program
- Help GK report Knight of the Month to State Community Dir. Larry Herman and [Michigan Columbian](#)
- Help GK report the Family of the Month to State Family Dir. James Kelley and [Michigan Columbian](#)

DD Remarks / Announcements (add remarks omitted by GK, MD, PD as needed)

- Greet Members on behalf of State Deputy Barry Borsenik; ask members pray a [Special Rosary](#) on March 25 for the speedy and complete recovery of First Lady Mandy Borsenik
- Ask members to use the [Lenten Gift of Knighthood](#) card at membership drives and events
- Report that free e-membership Promo Code [blessedmcgivney](#) remains active
- Ask for donations to the [2025 Mackinac Island Charity Raffle \(DONATION FORM\)](#)
- Ask for ASAP donations to be taken to the state convention for Pass the Hat (PTH)
- Ask for \$100 Detroit Catholic Campus Ministry donation to evangelize at 4 secular colleges
- Encourage members to attend Defend Life activities during Lent (March 5 to April 19)
- Remind council that its Election of Council Officers must be held between May 1 and June 15
- As available, announce next [Cor](#) to strengthen faith, evangelization, and Mass attendance
- Cover your notes from your preparatory reading
- If a field agent is not present for his report, give his contact information to discuss benefits

Additional Remarks – If Time Permits

- As applicable, report on the [RTL MI/KofC Annual Benefit Dinner](#), held in Troy on April 2
- As applicable, sell [2025 Michigan State Raffle](#) tickets before the drawing on April 10
- Consider using [Fishers of Men](#) or [Membership](#)
- Consider using [Sounds of Abortion, For Life](#), or [Mystery of the Eucharist](#)
- Encourage donations for [Aid and Support After Pregnancy \(ASAP\)](#) (\$500 local + \$100 Supreme)

Due	Report (MI = Michigan form) See Grand Knight page for Reports Due Next Month	Date Completed
As Needed	Fraternal Programs Report Form (#10784) (form only available for online submission)	
As Needed	Council Directory Information Form	
May 15	IRS Form 990 (informational tax return) for the 2024 tax year	

Reporting Dignitary: _____
 Reporting Officer: _____
 Reporting State Officer: _____, State Director: _____, SDRR: _____, Diocesan Dir.: _____, Faithful Navigator: _____, Insurance Agent: _____

Make notes on the back of what you need to bring to the council

Talking Points 2025 04



Council Meeting – April 2025 – Grand Knight



SOAR with us!
SERVICE – OPTIMISM – ASPIRE – RESPONSIBILITY

Preparation for Meeting – >>> Use the [Hyperlinks](#) below to see source materials <<<

- Give the chaplain his talking p
- Complete preparatory reading [Fraternal Leader Advisory](#), and
- Ensure council holds at least t
- Ensure council holds at least t
- Ensure council reports event
- Ensure councils [Schedule Exer](#)
- Encourage council to consider
- Review [Cor Council Leadersh](#)
- Submit [Fraternal Programs R](#)
- Report Knight of the Month t
- Report the Family of the Mon

Suggested Items to Cover at I

- Grand Knight's Report (refer to
- If a chaplain is unable to atten
- Ask members pray a [Special R](#)
- Ask members to use the [Lent](#)
- Report that free e-membershi
- Ask for donations to the [2025](#)
- Ask for ASAP donations to be
- Ask for \$100 Detroit Catholic (
- Encourage members to attend
- Remind council that its Electic
- As available, announce next C
- Cover your notes from your pi
- Announce council plans and e
- If a field agent is not present f
- If this is not a parish-based co
- Under Good of the Order, ann
- Under Grand Knight's Summa

Additional Remarks – If Time

- As applicable, sell [2025 Michi](#)
- Consider using [Fishers of Men](#)
- Consider using [Sounds of Abo](#)
- Encourage donations for [Aid a](#)

Reports Due

Date Due	Report (MI = Michi
As Needed	Fraternal Programs Report
As Needed	Council Directory Informat
May 15	IRS Form 990 (information:

Preparation for Next Meeting

- Review the [Fraternal Planner](#).

FILENAME: Talking Points 2025 04

Council Meeting – April 2025 – Membership Director



SOAR with us!
SERVICE – OPTIMISM – ASPIRE – RESPONSIBILITY

Preparation for Meeting – >>> Use the [Hyperlinks](#) below to see source materials <<<

- Complete preparatory readi
- Weekly Michigan K of C
- Bimonthly (twice each r
- Quarterly [Michigan Coli](#)
- Ensure council holds at leas
- Ensure council reports eve
- Ensure councils [Schedule Ex](#)
- Encourage council to consid
- Submit [Fraternal Programs](#)
- Report Knight of the Month
- Report the Family of the M

Suggested items to Cover at

- Look at what can be done;
- Read this message from SD
- year. Are your councils on p
- recruit more Catholic men i
- other Catholic men you kno
- just takes a different persor
- [Gift of Knighthood](#) card. Th
- rehabilitation. Prayers are b
- an oral diet soon. She sent l
- Report that free e-member:
- Cover your notes from your
- Announce council plans and

Additional Remarks – If Tim

- Consider using [Fishers of M](#)
- If applicable, announce [Shir](#)
- from Executive Secretary La

Reports/Plans Due this Mo

Date Due	Report/Plan
As Needed	CAT (Council Activity Tr
As Needed	Schedule Exemption
As Needed	Exemption Tracker
As Needed	Fraternal Programs Rep

Preparation for Next Meeti

- Review the [Fraternal Plann](#)

Membership Recruitment I

- Order the Delta Drive kit ea

Reports/Plans that May be

Date Due	Report/Plan
As Needed	Fraternal Programs Rep

FILENAME: Talking Points 2025 04

Council Meeting – April 2025 – Program Director



SOAR with us!
SERVICE – OPTIMISM – ASPIRE – RESPONSIBILITY

Preparation for Meeting – >>> Use the [Hyperlinks](#) below to see source materials <<<

- Complete preparatory reading and note news, reminders, resources, recommendations to use:
 - o Weekly Michigan K of C
 - o Bimonthly (twice each
 - o Quarterly [Michigan Col](#)
- Ensure council holds at leas
- Ensure council reports eve
- Review [Cor Council Leader](#)
- Submit [Fraternal Programs](#)
- Hold a [Family](#) Lenten Food

Suggested items to Cover a

- Bring your list of Faith, Commu
- Ask for ASAP donations to l
- Encourage members to att
- As available, announce nex
- Cover your notes from you
- Announce council plans an

Additional Remarks – If Tin

- As applicable, sell [2025 Mic](#)
- Consider using [Sounds of A](#)
- Encourage donations for [Aid](#)

Reports/Plans Due this Mo

Date Due	Report/Plan
As Needed	CAT (Council Activity Tr
As Needed	Fraternal Programs Rep

Preparation for Next Meeti

- Review the [Fraternal Plann](#)
- Review the [Program Forms](#)

Program Ideas – LINK TO TO

- Use your church bulletin, c

Reports/Plans that May be

Date Due	Report/Plan
As Needed	Fraternal Programs Rep

FILENAME: Talking Points 2025 04

Council Meeting – April 2025 – Chaplain



SOAR with us!
SERVICE – OPTIMISM – ASPIRE – RESPONSIBILITY

Preparation for Meeting – >>> Use the [Hyperlinks](#) below to see source materials <<<

- List parish events you want to announce to engage members more fully in the parish faith community
- Consider using the [Supreme Chaplain's Monthly Challenge](#) or something like it at the meeting
- APRIL 2025 SUPREME CHAPLAIN'S MONTHLY CHALLENGE: She said to him, "Yes, Lord. I have come to believe that you are the Messiah, the Son of God, the one who is coming into the world." (Gospel for April 6, Jn 11:27) These words belong to Martha, sister of Lazarus, as she and Jesus speak outside her brother's tomb. Her choice of words is important: "I have come to believe." This suggests her belief has evolved, that her previous uncertainty or ignorance about Jesus has blossomed into faith. Growing in faith is usually a process of moving from questioning or doubt to illumination and trust. How do we come to faith and then grow deeper in it? We do so through prayer, study and reflection. Let us continually deepen our faith in this manner. Challenge by Supreme Chaplain Archbishop William E. Lori: This month, I challenge you to take part in a Catholic faith formation course, event or opportunity offered through your local council (such as Cor), your parish or diocese, or online. Questions for Reflection: Looking at the development of your own faith, how have you "come to believe" truths about Christ and/or the Catholic faith? What teachings do you still have questions about? What areas of your faith would you like to develop further? Where can you find resources — or whom can you ask for resources — to help you deepen your faith and understanding?**
- Consider picking a saint of the month to inform the council on how the lives of the saints can be an example for us. This month, for example, we celebrate the feast days
 - April 2: [Saint Francis of Paola](#)
 - April 4: [Saint Isidore](#)
 - April 5: [Saint Vincent Ferrer](#)
 - April 7: [Saint John Baptist de la Salle](#)
 - April 11: [Saint Stanislaus](#)
 - April 13: [Saint Martin I](#)
 - April 13: [Palm Sunday](#)
 - April 17: [Holy Thursday](#)
 - April 18: [Good Friday](#)
 - April 19: [Holy Saturday](#)
 - April 20: [Easter Sunday](#)
 - April 21: [Saint Anselm of Canterbury](#)
 - April 23: [Saint George](#)
 - April 23: [Saint Adalbert](#)
 - April 24: [Saint Fidelis of Sigmaringen](#)
 - April 25: [Saint Mark the Evangelist](#)
 - April 27: [Divine Mercy Sunday—Solemnity](#)
 - April 28: [Saint Peter Chanel](#)
 - April 28: [Saint Louis Grignon de Montfort](#)
 - April 29: [Saint Catherine of Siena](#)
 - April 30: [Saint Pius V](#)

[Click here for Bishop Boyea on choosing a saint to celebrate.](#)

Suggested items to Cover at Meeting

FILENAME: Talking Points 2025 04

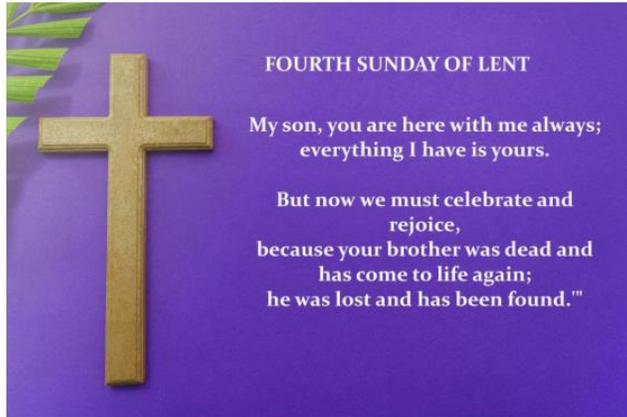
Sunday Afternoon Constant Contact

Knights Of Columbus Michigan State Council

We Are Catholic Men Striving to Be the Best Husbands, Fathers and Leaders
We Can Serving Our Church & Community

SOAR with us!
SERVICE - OPTIMISM - ASPIRE - RESPONSIBILITY

Join Us



Reminder: Grand Knights, please forward this communication to your Council members every week.



Instagram

Follow Michigan Knights of Columbus on Facebook (www.facebook.com/MichiganKofC) or Instagram (www.instagram.com/michiganknightsofcolumbus/) for up-to-date news on statewide Faith in Action events and activities. "Like" and "Share" with your friends, family, and prospective members today!

Brothers let's be "Friends"!

Free Membership! Promo Code

[blessedmcgivney](https://www.kofc.org/joinus)
Use at [kofc.org/joinus](https://www.kofc.org/joinus)

Membership Director

ggs Brothers and Sisters,

As far this month, **239** men have accepted the invitation to **SOAR** with us brining our fraternal year total to **1712** new members. Ohio's lead over us has narrowed to 2.7%. We now have a **slight** lead over Illinois. Keep the momentum going!!! Let's work together to grow our councils and enhance our programs, while helping men grow in faith.

March 29th is Founders Day, honoring the fraternal vision of our Founder, Blessed Michael McGivney. Our State Deputy, Barry Borsenik, is requesting that everyone post an invitation to join



FROM THE DIRECTOR OF EVANGELIZATION AND FAITH FORMATION:

PLEASE TAKE NOTE: ALL Cor INFORMATION SHOULD NOW BE

OBTAINED AT [KOFc.ORG/Cor](https://www.kofc.org/cor)

Prayer

Heavenly Father: you diligently search for us even when we are lost. You never let us wander alone, and not only do you wait for us to return to you but you run toward us to carry us home. Send your Holy Spirit to guide my prayer today. I ask this through Christ, our Lord. Amen.

VENI SANCTE SPIRITUS! (Come Holy Spirit-Ignite Men's Conference Video)

<https://youtu.be/dwleZLKfIM0?si=VFmhUwYp5zHoqlx1>

Gentlemen: Have you heard about the great week in membership growth? My guess, is that in part, it reflects the great Men's Conference held last Saturday. Cor is designed to be men on mission. If you have not seen the above video, please watch it. It is outstanding!!

Questions for Reflection:

- Where are you in your relationship with God right now?
- When we go astray, we return to Jesus through the Sacrament of Reconciliation. When was the last time you received it? What is keeping you from receiving it more often?

Challenge for the Week:

Take ten minutes every night to reflect on the moments of that day when you chose to walk away from God and times when you failed to thank God. You may choose to write this down in a journal. Share some of these with a close friend, and ask for his or her prayers. If you want some extra structure for this reflection, look up the Ignatian Daily Examen online.

Taken from One Sunday at a Time Preparing Your Heart for Weekly Mass by Mark Hart and YouTube video

Have a Blessed week, and BE BOLD!

Paul Kelsey
State Director of Evangelization and Faith Formation, Michigan Jurisdiction
p.kelsey@mikofc.org
517-896-6402

Traveling Degree Team Schedule

Places to participate in the Traveling Degree team:

- Council 17509 Flushing, April 12, 2025 4:30pm reg 6:15pm start
- Council 21441 Midland, May 7, 2025 7:00pm reg 7:30pm start
- Council 1482 Ludington, May 14, 2025 5:00pm reg 5:30pm start
- Council 7780 Grosse Pointe Woods, August 14, 2025 6:00pm reg 6:30pm start

Also, make this really special:

1. Hold the Exemplification (Invite council members, family members and Parishioners to attend).
2. Hold a nice meal afterwards - Paid for by the Council
3. Have a Field Agent make some remarks (10-15 minutes) during the meal & count this as a Fraternal Benefit Event for every council that attends.

To request a Traveling Team - Please do the following:

1. You go to the Michigan K of C Website
2. Click on "Exemplifications" on the right side just under Join Us.
3. Click on the "Exemplification Traveling Team Request Form v3".
4. You will need to print the form out, fill it out and then scan and e-mail it to emurawski@mikofc.org.

Fraternal Benefit Event on Demand

- Video Presentation Link:
[Knights of Columbus Asset Advisors 2025 Economic Outlook](#)
- Form 11077 link: [#11077 Fraternal Benefits Event Council Report](#)

Fill out a Form 11077 in Officers Online within 7 days of the event!

Fraternal Benefit Presentations General Information

Helpful Resources and Hot Links:

1. Read the **New Guidebook** – review best practices to hosting successful Fraternal Benefit Events
2. Share the posts on their social media accounts - templates located in the Supply Store - FBE Social Media 1-4
3. Print Posters and place them in parish vestibules. Find events in your region listed below
4. Email out event details to members – Prepared email templates available
5. Do a pulpit announcement – use the suggested language for promoting events at Mass

Bill LeVeque SDSA
Weekday # 517-323-6278
Evenings and Weekends 517-749-2011

2025 Ladies Charity Raffle

By: Kara Fuller

Read More



2025 State Convention: May 21-23, 2025

Week of March 30, 2025 "To-Do's and Need to Know"

- ✓ Hotel reservation forms need to be completed and returned via email to c.wasmund@mikofc.org no later than **March 31, 2025**.
- ✓ Please watch your emails this coming week! In early April you will receive an email advising which hotel you have been assigned to. The email will also advise if you contact the hotel, or they contact you (all hotels are different) to provide your deposit. Please look for this email and pay attention as there is a short window to provide your deposit information, otherwise you will lose your room.
- ✓ Please remember: To qualify for the Grand Hotel this year, councils need to meet or exceed their membership quota by April 1, 2025. Supreme's report of **April 1st** will be used to assist with assignments.
- ✓ Any questions regarding accommodations should go directly to Clifford Wasmund, Administrative Secretary to the State Deputy at (734) 634-7989.
- ✓ Here are some frequently asked questions:

- 1.) What time does the convention start? The convention starts with the Opening Mass in the Theatre of the Grand Hotel at 3:50PM on Wednesday, May 21st.
- 2.) Is there a cost to walk to the front porch of the Grand Hotel if you are staying at a hotel in town? No. Because we are holding the convention at the hotel and have 100% occupancy, there is no charge to approach the hotel, walk the front porch or enjoy the Grand Hotel.
- 3.) What is the dress attire for the convention? Business casual is acceptable, no jeans, shorts, flip-flops.
- 4.) What is the dress attire for the State Deputy's Banquet on Thursday evening? The dress attire for the banquet is "dressy." If you are a District Deputy, State Director, etc. white dinner jackets are appropriate. Suits are also appropriate for men. Ladies will be wearing dresses (long, tea-length or cocktail dress) or dressy slacks and a top. Men =



Pro Tip – Search Resources



ON DEMAND TRAINING
View the online training schedule.

COUNCIL OFFICER TRAINING
Council Officer Basic Training
Financial Officer Training
Grand Knight Training: Part One

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Free E-Membership Extended!

Prayer for the Canonization of Blessed Michael McGivney

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Supreme uses global search (Ok)

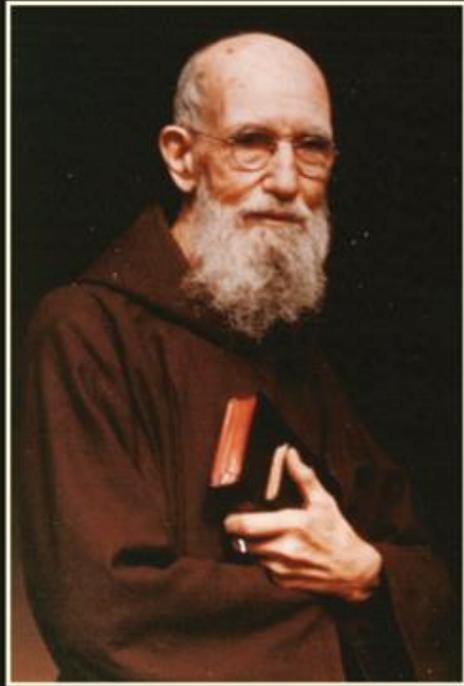
Michigan Webs site searches only what is internally linked (Better)



Questions?



Let Us End In Closing Prayer – Blessed Solanus Casey



Assorted Quotes of:

Blessed Solanus Casey

1870 - 1957

Franciscan Capuchin Priest

Miracle Worker

Beatified November 18, 2017

~
"Give my soul to Jesus Christ."

-Fr. Casey's last words before death

We ask for the intercession of Blessed Solanus Casey, a humble servant of the poor and a model of faith, hope, and charity. Lord, help us to follow his example of trust in Your divine providence, patience in times of trial, and unwavering commitment to serving others with love. May we, like him, seek to bring Christ to the world through our actions, words, and the work we do as Knights of Columbus. Bless our councils, our parishes, and our families. Strengthen us in faith, guide us in wisdom, and fill our hearts with the same humility and joy that Blessed Solanus displayed in his service. We pray that one day, Blessed Solanus Casey may be fully recognized as a saint, and that his life continues to inspire us to do "only for the glory of God." We ask this through Christ, our Lord. Amen.

Vivat Jesus!

